

Landscape Maintenance Task & Finish Group

2 MARCH 2016

6.30 PM

CONSERVATORY, CIVIC OFFICES
CENTRAL MILTON KEYNES

AGENDA

www.milton-keynes.gov.uk/scrutiny

Membership: Councillors Brackenbury, P Geary (Chair), Geaney, Lewis, McPake and Webb

Overview and Scrutiny Officer: Elizabeth Richardson

For more information about the meeting please contact Elizabeth.Richardson@milton-keynes.gov.uk or ring (01908) 252629

AGENDA

1. Welcome and Introductions

The Chair to welcome councillors, officers and the public to the meeting and introduce councillors and officers who are present.

2. Apologies

3. Disclosures of Interest

Councillors to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted, and officers to disclose any interests they may have in any contract to be considered.

4. Minutes of Previous Meeting

To receive and note the Minutes of the meetings of the Landscaping Task and Finish Group held on 9 December 2015 (Item 4a) (**pages 5 to 9**) and 22 December (Item 4b) (**pages 10 to 14**).

5. Draft Report

To review and discuss the draft report and consider the recommendations it would like to make to Cabinet on 14 March 2016.

6. Plan for Future Meetings

To decide whether a further meeting is required in order to review any updates to the report.

Health and Safety

Any persons attending meetings in the Council Offices are requested to take a few moments to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of a continuous alarm sounding during the meeting you must evacuate the building immediately and follow all instructions provided by the fire evacuation officer who will identify him/herself should the alarm sound. You will be assisted to the nearest designated assembly point until it is safe to return to the building.

Any persons unable to use the stairs will be assisted to the nearest safe refuge. The yellow call point alarm will be sounded to alert the fire service as to your presence.

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Agenda

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Recording of Meetings

The proceedings at this meeting may be recorded for the purpose of preparing the minutes of the meeting.

In accordance with the Openness of Local Government Bodies Regulations 2014, you can film, photograph, record or use social media at any Council meetings that are open to the public. If you are reporting the proceedings, please respect other members of the public at the meeting who do not want to be filmed. You should also not conduct the reporting so that it disrupts the good order and conduct of the meeting. While you do not need permission, you can contact the Council's staff in advance of the meeting to discuss facilities for reporting the proceedings and a contact is included on the front of the agenda, or you can liaise with staff at the meeting.

Guidance from the Department for Communities and Local Government can be viewed at the following link:

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/343182/140812_Openness_Guide.pdf

Comments, Complaints and Compliments

Milton Keynes Council welcomes comments, complaints and compliments from members of the public in order to make its services as efficient and effective as possible. We would appreciate any suggestions regarding the usefulness of the paperwork for this meeting, or the conduct of the meeting you have attended.

Please use the slip overleaf by detaching it and passing it to the Overview and Scrutiny Officer. Alternatively the slip can be returned by post to Democratic Services, Milton Keynes Council, Civic Offices, 1 Saxon Gate East, Milton Keynes, MK9 3EJ, or you can e-mail your comments to scrutiny@milton-keynes.gov.uk

If you require a response please leave contact details, ideally including an e-mail address.

A formal complaints / compliments form is available online at <http://www.milton-keynes.gov.uk/complaints/>

Please detach the slip below and return it to one of the officers attending the meeting.

THE PROCEEDINGS AT THIS MEETING MAY BE RECORDED FOR THE PURPOSE OF PREPARING THE MINUTES OF THE MEETING.

Meeting Attended: Landscape Maintenance Task & Finish Group

Date of Meeting: 9 February 2016

Comments:.....
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