

**MKCHF Executive Notes**  
**27<sup>th</sup> August 2006**

**Present** – Eamonn Bobey, Pauline Prop, Rita Venn, Paula Mason, Derek Beaumont and Margaret Burke (Late)

**Apologies** – Simon Aslett

There were no minutes and agenda for this meeting

<p><b>Building Services Group –</b></p> <p>The BSG have been discussing how they develop for the future and wanted to discuss with the executive how it could link in with the Housing Forum.</p> <p>The Executive agreed to have a look at the list of proposals provided by the BSG and make comments.</p>	<p><b>EXEC</b></p>
<p><b>Tenants Survey –</b></p> <p>Simon had sent down a list of Frequently asked questions which OCR, the survey company were being asked.</p>	
<p><b>Tenants Resource Centre Issues –</b></p> <p>Hot Water Boiler – PM still waiting for a copy of the Nesbitts book to order from. ACTION – EB to provide copy of book</p> <p>Answer Machine – PM to order (<i>PMN – ordered 31<sup>st</sup> Aug</i>)</p> <p>Dictaphone with speakers – Look into ordering one (<i>PMN – cheapest ones from Council suppliers are approx £300 each</i>)</p> <p>Computer disks – PM to order (<i>PMN – ordered 31<sup>st</sup> Aug</i>)</p> <p>DDR – Cost for some of the conversions is expensive. Jackie Robinson is preparing the Specification.</p> <p>Roof – still needs fixing by the landlord. Water has started to puddle by the main entrance again.</p>	<p><b>PM</b></p> <p><b>PM</b></p> <p><b>PM</b></p>
<p><b>Walkabouts –</b></p> <p>Executive discussed proposed changes to the walkabout system but would like them as in the same format as before.</p>	

<p><b>Modern Apprentice –</b></p> <p>The interview is being held on the 11<sup>th</sup> September. The Resource Centre will be closed.</p> <p>Eamonn to ask Janette Bobey if she can arrange a short induction to the Resource Centre.</p>	<p><b>EB</b></p>
<p><b>Forward Plan –</b></p> <p>The forward plan was discussed.</p> <p>For the October Meeting the Exec would like an item on allocations and how people are allocated properties. They would also like the Housing Options scheme explained.</p>	<p><b>SA</b></p>
<p><b>Date of next meeting –</b></p> <p>To be arranged</p>	