

MKCHF EXECUTIVE ONLY MEETING NOTES - MONDAY 26 FEBRUARY 2007

Present – Eamonn Bobey (Chair), Margaret Burke, Pauline Prop, Rita Venn, Jeanette Marling

IH = Irene Henderson, MtB = Matt Bishop, PW = Pam Wharfe, SA = Simon Aslett
DB = Derek Beaumont

Notes of the last meeting – Agreed	
Tenants Voice leaflet – This needs to be discussed at Executive/TP meeting 5Mar07. Needs to be at top of agenda	JM
Matters arising – <u>Newspaper article by IH:</u> Executive to contact DB in response to his email: if there are any more repairs done, do HBS get more money or is it covered within a set price, who will gain if more repairs are done, Mitie or HBS. Re email from MtB: Executive to email asking please confirm that £3M has been spent on voids. If voids need DH work is that classed as DH or repair? How many voids have there been since start of year? Can we have breakdown by estate and DH or repair. Discussed letter to MB from PW re newspaper article. MB to reply. <u>Open House Meetings:</u> Executive discussed what has happened to these meetings and surgeries. It needs to be put on agenda for Executive/TP meeting 5Mar07. <u>Staffing of TRC:</u> Sam Dillely has not arrived to man the front office. Ask TP team why and if apologies could be sent if she cannot turn up. <u>Changing .MK Housing:</u> Executive discussed replies to our email questions. Further questions need to be asked as we want to know the actual costs not the percentages, also not extra costs but actual costs. JM to email: Q&A below: Q: how many members of letting team will be doing interviews – A: 1½ members on rota basis doing housing option interviews. Q: Is this paid from HRA and how much will it cost – A: It will be proportioned between HRA and GF in yearly arrears. Q: Who made/agreed this decision – A: Pam Wharfe as Head of Service. Q: What is role of a lettings team member – A: Identify and interview highly pointed people on waiting list using housing options interview process.	JM JM MB JM EB JM EB

<p>GPR – we need to make further enquiries as to contractual arrangements. JM to email PW.</p> <p>Q: Is there a contract between GPR and MKC. What are the contractual arrangements –</p> <p>A: No. We had a “joint working arrangement” for 6 months. We have now extended it with Your Pad and AK Properties.</p> <p>Q:How/why were GPR awarded the contract –</p> <p>A: We found GPR through telephone survey of local lettings agents.</p> <p>Q: Does MKC have any obligations to GPR and/or vice versa –</p> <p>A: No, but we keep each other informed on progress.</p> <p>Q: Where was the decision made –</p> <p>A: By myself as Head of Service.</p>	JM
<p>Role of the Forum –</p> <p>MB has completed the Rep Survey. Email to SA for inclusion with papers for Forum</p>	MB
<p>Residents Associations –</p> <p>Is TP actively encouraging tenants to form RAs and how? Email SA to put on Executive/TP agenda for update. If we want set up meetings in areas with no RA to encourage them, will TP print leaflets for us; Ask SA for details of meeting places and contact details, also housing numbers in Fullers Slade</p>	MB
<p>TRC Manager Job Description –</p> <p>PP wants discussion on job description; to contact SA to put on agenda for 5Mar07</p>	PP
<p>Complaint against Tenant Rep –</p> <p>Sent to EB by a tenant. EB sent a copy to SA and asked him to investigate and report</p>	EB
<p>Welcome Pack –</p> <p>Executive to ask SA to put on agenda for 5Mar07</p>	PP
<p>Spring Conference 28 February 2007 –</p> <p>Reminder for Executive members.</p>	
<p>Date and Time of next meeting – Monday 11 March 2007 at 10.00am at the Tenants Resource Centre</p>	