

ANNEX A TO ITEM 7

The Audit Committee considered an Internal Audit report regarding the closure of Sir Frank Markham school buildings at its meeting in September 2009 and requested further information. At the Audit Committee on 16th December the Committee was also informed of the theft of a large number of laptops from the site. The September Audit Committee meeting resolved :

1. That the recommendation as set out in the Management Action Plan be noted and that feedback on progress of implementation be considered at the meeting of the Audit Committee in December.
2. That the CYPS Directorate Management Team report to the Audit Committee in December on progress on the investigation into aspects of the Additional Memorandum.
3. That Officers be instructed to take appropriate action immediately should the investigation uncover any hint of wrong-doing.
4. That a plan be developed to project manage any future school closures.
5. That a report be brought to the December Audit Committee meeting on the reasons for Learning and Development Finance failing to identify the types of purchases made towards the closure of the school.
6. That the Committee be kept informed of progress and that the Chair be authorised to call a special meeting if necessary.
7. That the Corporate Leadership Team be advised of the need to implement change in the project management culture as quickly as possible.
8. That the Corporate Leadership Team's assurance be sought that the messages from the lessons learned will be disseminated throughout the organisation as quickly as possible.
9. That the Overview and Scrutiny Management Committee be requested to consider whether the corporate governance and project management issues warrant further review.