

Date	Consultee	Details of comment	Consideration	Action
20.10.2015	Neil Allen Regulatory Compliance Manager	The layout should have consistency with other licensing policies in terms of layout - for example a short exec summary, definitions (in effect Appendix A), background/aims and then the introduction etc.	Agreed. Format to reviewed and executive summary included at front of document. Other layout unaltered as Regulations specify certain sections must be in place	New section at front of policy 'Executive summary'
20.10.2015	Richard Bradley Popleston Allen	Draft policy sent by email 20.10.2015		
02.11.2015	Ed Fisher Licensing Officer	Document control should detail dates of previous adoption timeframes	Agreed	Revised document control included
05.11.2015	AGE UK	In para 2.10 the list of consultees, that is to be moved to a new appendix to the policy document, can you please amend the name 'Age Concern MK' to 'Age UK Milton Keynes'. We are the same charity but changed our name five years ago, following the merger of Age Concern and Help the Aged. As well Age UK Milton Keynes you may want to consider whether it would be appropriate to add Milton Keynes Older Persons' Forum. This is an umbrella organisation for older persons' groups in Milton Keynes and was established by MK Council in part to act as a conduit for consulting older	Agreed Agreed	Revision to Appendix B made Consultation invite sent 06.11.15. Additional consultation deadline allowed

		<p>people on matters of relevance and interest to them.</p> <p>Section 6.2 lists the ‘Responsible Authorities’ and says that these will no longer be listed in the policy document as they can be found on the website. The web address ‘www.mkweb.co.uk/gambling’ needs to be amended. I don’t know if a list of Responsible Authorities is currently on the Council’s website – I couldn’t find it in the Gambling section – but think I found it here: http://www.milton-keynes.gov.uk/environmental-health-and-trading-standards/licensing/premises-licence-applications-download-pdfs.</p> <p>In section 21.1 it says that the register of licensed premises is available to view at the Civic Offices ‘between 0900 and 1700 hours’. Although it doesn’t say so I imagine that this is Monday – Friday, rather than seven days per week.</p>	<p>Not agreed. Link to Gambling responsible authorities is on the website.</p> <p>Agreed but responder means section 12.1 not 21.1</p>	<p>Website link sent to responder</p> <p>Paragraph 12.1 amended</p>
11.11.15	E Fisher Licensing Officer	Current practice is to consult with the Police and if necessary others on applications for Permits where the Act allows discretion to do so but this is not referred to in the policy and is not a legal requirement under the Act. It is something we do to reflect local circumstances	Policy to be amended to reflect existing practices	Amend 24.2 to reflect this and delete 25.3 as duplication

13.11.15	Simon Teesdale Regulatory Services	<p>2.1 can we change “with rail and motorway networks” to “benefiting from good rail and motorway transport links”</p> <p>5.1 does the fee setting process need to be stated or does the policy just need to direct to the delegated decision chart?</p>	<p>Agreed</p> <p>Paragraph 5.1 confirms the restrictions on fees levels contained within the legislation and the scheme of delegation confirms how changes will be authorised. No change required the scope for fee setting is already limited</p>	<p>Paragraph 2.1 amended</p> <p>None</p>
16.11.2015	Coral	<p>Letter confirms Coral are ‘broadly supportive’ and welcome the local risk assessment revision</p> <p>Reference to paragraph 15.7 and the lack of evidence that schools etc. compromises the licensing objectives</p>	<p>None</p> <p>Paragraph 15.7 reviewed against statutory guidance section 6.50. Decision that existing policy paragraph should be amended to reflect statutory guidance more closely.</p>	<p>None</p> <p>Revised paragraph 15.7</p>