

AGENDA

AUDIT COMMITTEE

When: 7.00 pm Tuesday 6 December 2022

Where: Room 1.02

Civic Offices, Central Milton Keynes, MK9 3EJ

This meeting will not be live streamed, but a recording of the meeting will be available on <https://www.youtube.com/user/MiltonKeynesCouncil> as soon as practical after the event.

Membership of the Committee

Councillor Montague (Chair)

Councillors: Cannon, Hall, Hosking, Hussain, N Khan, Lancaster (Vice-Chair), B Nolan (Vice-Chair) and Wardle.

Independent Members: Mr I Farookhi, Mr D Fletcher & Ms M Lynch.

Public Questions

The deadline for the submission of public questions is 7:00 pm on Friday 2 December 2022 and should either be delivered to the address below or sent by email to meetings@milton-keynes.gov.uk

Public Speaking

Persons wishing to speak on an agenda item must give notice by not later than 6:45pm on the day of the meeting.

Enquiries on this agenda

Please contact Alex Melia (Senior Governance Officer) on 07385 469625 or e-mail: alex.melia@milton-keynes.gov.uk

For more information about attending or participating in a meeting please see overleaf.

Public Attendance / Participation

All our meetings are open to the public to attend.

If you wish to speak on an agenda item, you must give the Council notice by not later than 18:45 on the day of the meeting. The best way to do this is by e-mail to meetings@milton-keynes.gov.uk.

For those registering or entitled to speak, facilities will be in place to do so in person or via video / audio conferencing, but this is not guaranteed. From time to time there are technical problems which mean we are unable to facilitate remote participation. When this happens our meetings will continue, although we will try to provide alternatives options, for example through a telephone call as opposed to a video call.

If you wish to speak at a meeting, we recommend reading our guide to *Public Participation at Meetings* first to understand the process and technology behind participation. This information is available on: [CMIS](#)

Agendas, Reports and Minutes

Agendas and reports for the majority of the Council's public meetings can be accessed via the Council's Committee Management Information System (CMIS) at: [CMIS](#)

Please note that the written minutes of each meeting, once they are signed by the Chair, form the formal record of that meeting and are published on CMIS via the link given above.

Recording and Permission to be Filmed

Please note that this meeting will be recorded for broadcast on the internet after the meeting has taken place and can be viewed online at www.youtube.com/user/MiltonKeynesCouncil . Generally, the public gallery is not filmed, but by entering the meeting room and using the public seating area you are consenting to being filmed. All recording will be undertaken in accordance with the Council's Standing Orders.

The recording of this meeting (which will include those making representations by video or audio conference) will be retained for a period of six months, for the purpose of webcasting and preparing the minutes of the meeting.

In accordance with the Openness of Local Government Bodies Regulations 2014, you can film, photograph, record or use social media at any Council meetings that are open to the public. If you are reporting the proceedings, please respect other members of the public at the meeting who do not want to be filmed. You should also not conduct the reporting so that it disrupts the good order and conduct of the meeting. While you do not need permission, you can contact the Council's staff in advance of the meeting to discuss facilities for reporting the proceedings and a contact is included on the front of the agenda, or you can liaise with staff at the meeting. Guidance from the former Department for Communities and Local Government can be viewed at: [Openness Guide](#)

AGENDA

1. Chair's Welcome and Introductions

2. Apologies for Absence

3. Disclosure of Interests

Councillors to declare any disclosable pecuniary interests, other registerable interests, or non-registerable interests (including other pecuniary interests) they may have in the business to be transacted, and officers to declare any interests they may have in any contract to be considered.

4. Minutes of Previous Meetings

To approve, and the Chair to sign as a correct record, the Minutes of the meeting of the Audit Committee held on 22 September 2022 (Item 4) **(Pages 4 to 11)**.

5. Questions from Members of the Public

To receive questions and provide answers to questions received from members of the public by the deadline of 7:00 pm on Friday 2 December 2022.

6. Local Government and Social Care Ombudsman Annual Review Letter

To consider the Local Government and Social Care Ombudsman (LGSCO) Annual Review Letter (Item 6) **(Pages 5 to 20)**.

7. External Audit Report

To consider the External Audit Report (Item 7) **(Pages 21 to 53)**.

8. Public Sector Audit Appointment (PSAA) – Procurement Outcome, 2022/23 Audit Fee Scale and Technical Update on Infrastructure Assets

To update the Committee on: the PSAA Outcome of Procurement; an increase in Audit Scale Fees; and a technical update on infrastructure assets (Item 8) **(Pages 54 to 57)**

9. Audit Plan 2021/2022

To consider the Audit Plan 2021/22 (Item 9) **(to follow)**.

10. Counter Fraud Policies

To consider the Counter Fraud Policies (Item 10) **(Pages 58 to 115)**.

11. Internal Audit Charter – Annual Review

To consider the Internal Audit Charter (Item 11) **(Pages 116 to 124)**