

Minutes of the meeting of the HEALTH AND WELLBEING BOARD held on WEDNESDAY 5 SEPTEMBER 2018 at 6.30 pm

Present: Councillors Marland, O'Neill and Walker, Dr N Smith (Chair, MK Clinical Commissioning Group), M Bracey (Acting Chief Executive), D Sharkey (Corporate Director Place), M Webb (Accountable Officer (MK Clinical Commissioning Group)), G Caul (Divisional Director (MK and Specialist Services) / (MK Community Health Services/Central North West London NHS Foundation Trust)), J Palmer (Voluntary Community and Social Enterprise representative), M Scott (Director of Public Health), J Wilkinson (Director Health and Social Care Integration), J Blakesley (Deputy Chief Executive Officer ((Milton Keynes University Hospital NHS Foundation Trust)), D Pennington (Adult Safeguarding, Mental Health and Learning Disability Lead (MK Clinical Commissioning Group)) and T Keech (Deputy Chief Executive Officer – Healthwatch).

Officers: V Collins (Service Director Adult Services), E Watkins (Deputy Director of Public Health), M Marshman (MK Together – Strategic Partnership and Business Manager), A Green (MK Together Clerk to the Board), L Mellor (MK Together Clerk to the Board) and T Milner (Committee Manager).

Apologies: Councillor McCall, J Harrison (Chief Executive (Milton Keynes University Hospital NHS Foundation Trust)), H Kirkwood (Chair, Healthwatch), J Held (Independent Chair (Milton Keynes Safeguarding Board)), Y Hitch (Superintendent – LPA Commander (Thames Valley Police)).

Also Present: 2 Members of the public.

HWB10 MINUTES AND ACTIONS ARISING

RESOLVED -

That the Minutes of the meeting of the Health and Wellbeing Board held on 27 June 2018 be approved and signed by the Chair as a correct record.

The Committee noted the following update from the Director of Public Health on the actions arising from the previous meeting held on 27 June 2018:

Minute Ref HWB04, point 4, the Board was waiting for confirmation of who would be the Prevention work stream (Priority 1) SRO for the Sustainability Transformation Partnership.

HWB11 DECLARATIONS OF INTEREST

None disclosed.

HWB12

CLINICAL COMMISSIONING GROUP – LEADERSHIP CHANGES

The Board received an oral update from the Chair (MK Clinical Commissioning Group) in respect of the Clinical Commissioning Group - Leadership changes.

The 3 CCGs in BLMK (Bedfordshire CCG, Luton CCG and Milton Keynes CCG) have been working in closer collaboration since the inception of the STP to maximise health and care outcomes for 1 million local people. Whilst each CCG is a statutory organisation in its own right and has its own Governing Body, the CCGs are seeking to appoint a single Joint Accountable Officer, who would be the Accountable Officer for each of the CCGs and a Joint Chief Finance Officer. BLMK now intends to consolidate leadership and accountability roles by establishing a new Joint Executive Team.

The Board heard that the CCG was in consultation with the affected CCG staff and local stakeholders and this included the roles of the Chief Operating Officer and the Director of Health and Social Care Integration and that the CCG were fully aware of the importance in retaining the identity of 'Place' due to the evolving and continuation of valued works undertaken to-date.

It was reported that there was good buy-in to the Place based Plan and that there was a good team in place to assist in moving forwards, albeit in a different and positive direction. The changes were part of a national system across the localities of services, the main aim being to look at CCGs working closer together.

RESOLVED -

That the oral update be noted.

HWB13

PLACE BASED INTEGRATION – SUSTAINABILITY AND TRANSFORMATION PARTNERSHIP: PROGRESS ON THE FIVE KEY STP PRIORITIES

The Board received a brief oral update and presentation from the Director Health and Social Care Integration and Priority Leads.
[Link to Presentation Slides](#)

RESOLVED -

That the presentation and oral update be noted.

HWB14

PLACE BASED INTEGRATION – UPDATE ON THE INTEGRATION BOARD AND STRATEGY BOARD

The Board received brief oral updates in respect of the Integration Board from the Accountable Officer (MK Clinical Commissioning Group) and the Director of Public Health on the Strategy Board.

The Board heard that the Strategy Board had not met since the last Health and Wellbeing Board. The collaborative approach of the Strategy Board had helped to formulate the 10 year Health and Wellbeing Strategy, but now the Strategy was in place further work was needed to establish how best to use this system expertise to help

deliver and feedback on the progress of the Health and Wellbeing Strategy. The Director of Public Health and the Director Health and Social Care Integration will assess this further.

It was reported that there had been good engagement with of the Integration Board members, and that the Board had met regularly since the last Health and Wellbeing Board meeting to discuss various work streams and their progression.

The Board also heard that savings from the ICS were being monitored across the health economy for Milton Keynes, in addition to looking at Investment whilst ensuring there was sufficient governance in place.

RESOLVED -

That the oral updates be noted.

HWB15

PLACE BASED INTEGRATION - MILTON KEYNES PLACE BASED PLAN

The Board received a presentation and oral update on Milton Keynes Placed Based Plan from the Accountable Officer (MK Clinical Commissioning Group).

The Board heard that a number of initiatives were underway, including community based services and how they link to the Group of Practices versus mapping against GP localities/clusters. Funding received from the Sustainability and Transformation Partnership had helped undertake work by the High Intensity team and to facilitate the IT portal from System 1.

It was reported that monitoring would be ongoing for the integration of works and a further update for 2019/20 be provided to the Board in March 2019.

RESOLVED -

1. That the Milton Keynes Integrated System Plan 2018/19 be agreed.
2. That the Milton Keynes Place Based Plan for 2019/20 be submitted to the Board at its meeting on 10 April 2019.

HWB16

HEALTH AND WELLBEING STRATEGY 2018/28 – MEASURES OF SUCCESS

The Board considered a report and presentation in respect of the Health and Wellbeing Strategy 2018/28 – Measures of Success from the Director of Public Health. This presented baseline information on the measures of success, the details around the specific indicators and a monitoring approach that included an annual summary, exception reporting and progress updates on Health and Wellbeing Board Priorities.

The Acting Chief Executive suggested that there needed to be sophistication in balancing the type of data/information as indicators such as re-offending rates, which had not been included. It was noted

that it was still possible to adapt measure to ensure system consistency and insight.

The Chair, on behalf of the Board expressed thanks being extended to the Head of Strategic Planning (Milton Keynes Clinical Commissioning Group) and the Deputy Director of Public Health and the team for all the excellent work and for providing the information and data in a more accessible format.

RESOLVED -

1. That the Health and Wellbeing Board agreed that:
 - (a) The proposed approach provided the Health and Wellbeing Board assurance around progress on key priorities and overall measures of success.
 - (b) The programme of thematic review findings for year 1 priorities being included in the Forward Plan.
2. That the Board look to ensure the priorities in the Health and Wellbeing Strategy were reflected in their own agency's short and long term plans.

HWB17

DIRECTOR OF PUBLIC HEALTH REPORT

The Board considered the Director of Public Health's report on Homelessness and Health: improving the health and wellbeing of those without safe and stable housing in Milton Keynes

The Director of Public Health requested that her thanks be extended to staff working within the Corporate Director – Public Realm's area for being so co-operative in providing data and information, particularly with the impact of additional workload as a consequence of the new Homelessness Reduction Act, as well as other partners such as Healthwatch who had also contributed.

Partners in attendance expressed the following comments:

- It was important to look at how and whether the financial systems could work together so that future interventions by the Council could be addressed more effectively, whilst aiding the reduction of costs associated with homelessness faced by individuals and families.
- The impact and overlap of homelessness and mental health was highlighted especially for children and families. By gaining a better understanding of the available data could help aid invest to save by providing options to identify issues and risk factors. Any links could aid the Board being better placed to demonstrate improvements for the longer term.
- To look at various options around more systematic information collection and sharing around homelessness. There were discussions around whether there were opportunities to look at and improve GP and hospital data collection on homelessness

and whether this would provide a clearer picture of the health and cost impact of homelessness, though this is complex and impacts may be seen over a long period of time.

- The Integration Board could look at reviewing the best way forward of where and how the recommendations can be shared and implemented by Partners and organisations.

The Chair, on behalf of the Board thanked the Director of Public Health and her team, especially Dr James McGowan for all the exceptionally hard work and input on the report.

RESOLVED -

1. The Health and Wellbeing Board noted the Director of Public Health Report 2018 on homelessness and health and agreed to:
 - (a) improve system awareness of the Homelessness Reduction Act (2017) and its implications for partner organisations, especially around the duty to refer;
 - (b) improve the identification, assessment, recording and sharing of housing vulnerability, including little understood groups such as the 'hidden homeless';
 - (c) improve the understanding of the overlap between mental health, substance misuse and housing;
 - (d) improve signposting and access to local services that can impact root causes of homelessness;
 - (e) improve consistent health care access for homeless individuals, from primary care through to acute care; and
 - (f) incorporate health and wider outcomes into evaluations of homelessness initiatives.
2. The Board agreed that initially the Director of Public Health Report should be taken to the HWB Integration Board who will support and monitor the implementation of the recommendations.
3. Progress against the recommendations be brought back to the Health and Wellbeing Board in 6 months' time.

HWB18

MK CLINICAL COMMISSIONING INTENTIONS 2019/20

The Board received a presentation and oral update in respect of MK Clinical Commissioning Intentions 2019/20, from the Accountable Officer (MK Clinical Commissioning Group).

The Board heard that the full set of intentions would be sent out following today's meeting for Board members to view and comment on.

The following points were expressed by Board members and partners:

- That it was difficult for non NHS people to fully understand the competing demands and processes involved, and areas of particular interest should be highlighted accordingly.
- Clarity would be provided in all areas, particularly in respect of specialist areas where an, "At scale" approach had been looked at and services were in Milton Keynes.
- It was recognised that a great deal of work had gone into the report and that MK CCG had progressed a long way over the last few years. Without the Sustainable and Transformation Partnerships it would be more difficult for MK CCG to deliver as standalone entity with ever limited capacity, as opposed to working as part of the Bedford, Luton and Milton Keynes model.
- There was a good reason for looking to change and deliver better quality of services and measurement of outcomes, which was seen as good safeguarding of longer term commissioning intentions for the Borough of Milton Keynes.

RESOLVED -

1. That the presentation and oral update be noted.
2. That the Accountable Officer (MK Clinical Commissioning Group) will circulate the full draft document detailing Bedford, Luton and Milton Keynes 'at scale' Commissioning Intentions, for members and partner organisations to revert with comments by 13 September 2018.

HWB19

MILTON KEYNES HEALTHWATCH ANNUAL REPORT 2017/18

The Board considered Milton Keynes Healthwatch Annual Report for 2017/18.

The Board heard from the Deputy Chief Executive Officer – Healthwatch that she was extremely proud of the work undertaken during the year. There had been really good engagement and interactions with service users and patients, it was recognising that budgets were in place and for a reason. The overall feedback received was reassuring, in that Healthwatch was seen as successful and that there was a good level of care and outcomes provided within 'Place'.

The Board heard that a number of the key issues had been quite challenging to Healthwatch, and although still seen as a new organisation, but came under the same legislation as healthcare. Healthwatch do not conduct inspections, nor do they have important powers or legislation requirements.

The Board members and partner organisations were requested to help promote and support Healthwatch by letting providers know more about the way in which Healthwatch worked, and the level of care provided. Healthwatch also recognised that it needed to be more independent about voicing concerns and the way in which soft data was collected and shared.

Board members and partners expressed the following comments:

- That Health and Wellbeing Partners and Public Forums would be organised, and would incorporate Healthwatch' input and information, along with inviting other partner organisations.
- MK Together recognised the importance of having an annual report provided by Healthwatch, in addition to looking at the Board's Terms of Reference at the next Development Group's meeting, consideration would also be given to future annual reports being provided to the Board for consideration.

The Chair, on behalf of the Board thanked the Deputy Chief Executive Officer – Healthwatch for the annual report and for the excellent work undertaken also by H Kirkwood during the past year. The continued involvement of Healthwatch was seen as a critical friend to the Health and Wellbeing Board and that there was a role for a community champion in Milton Keynes.

RESOLVED -

1. That the report be noted.
2. That the Board and partner organisations acknowledged Healthwatch Milton Keynes as a critical friend.

HWB20

TRANSFORMING CARE PLAN – SIX MONTH UPDATE

The Board considered the Transforming Care Plan – Six Month Update.

The Board heard from the Adult Safeguarding, Mental Health and Learning Disability Lead (MK Clinical Commissioning Group) that since publication of the report, an additional out of area patient had been admitted to Hospital.

The Board heard that the MK CCG was looking at identifying the right type of accommodation and benefits for residential, hospital and out of area patients, along with seeking to re-house patients back within the local MK community. There were wider system issues for 'Place' along with the uncertainty as to whether the current building programme would extend beyond April 2019, and the most challenging aspect was accommodating patients into the Milton Keynes (MK) area.

The Divisional Director (MK and Specialist Services) / (MK Community Health Services/Central North West London NHS Foundation Trust)) indicated that he would liaise with the Adult Safeguarding, Mental Health and Learning Disability Lead (MK Clinical Commissioning Group) would investigate further costings alongside looking at the system in place to see where both areas could work closer together in respect of challenges faced by individuals, out of area and residential patients.

The Director Health and Social Care Integration reassured the Board that everything would be led by the needs of the patient.

The Board heard from the Accountable Officer (MK Clinical Commissioning Group), who commended works undertaken by the Adult Safeguarding, Mental Health and Learning Disability Lead (MK Clinical Commissioning Group), which was seen as a remarkable achievement, particularly in the way Milton Keynes had moved forwards and was on the right projectiles compared to other local authorities within the UK.

The Chair, on behalf of the Board concurred that the work undertaken and coverage by the Adult Safeguarding, Mental Health and Learning Disability team was making a positive difference and impact on people's lives within the Borough, and looked forward to the next update.

RESOLVED -

1. That the progress made in the implementation of the Transforming Care Plan be noted.
2. That Central North West London NHS Foundation Trust being involved in future discussions regarding root cause analysis of placement breakdowns.
3. That a further report be presented to the Board in 6 months' time.

HWB21

VOLUNTARY, COMMUNITY AND SOCIAL ENTERPRISE REPRESENTATIVE

The Board received an oral update from the Voluntary, Community and Social Enterprise (VCSE) representative.

The Board heard of the VCSE representative's disappointment about the lack of transparency regarding the recent recruitment process, and along with a number of group representatives from the VCSE sector, had either not been invited or involved in the process.

The VCSE representative had been made aware that interviews were being held on 11 October and it was hoped that the new VCSE representative would be in place to attend the next Health and Wellbeing Board meeting on 21 November. The VCSE representative extended the Board good luck for the future along with the final recruitment selection process.

The Chair indicated that it was important to re-build bridges and trust with the VCSE, particularly as there was a duty on the Board to look at ensuring the correct process was in place for any further recruitment's. The Chair, on behalf of the Board thanked the VCSE representative for her work and input over the years as a Board member.

RESOLVED -

1. That the oral update be noted.
2. That the Health and Wellbeing Board, with assistance from MK Together, oversees the recruitment process.

HWB22

HEALTH AND WELLBEING BOARD WORKPLAN – BUSINESS ITEMS

The Board considered the Forward Plan for 2018/19 for the next Board meeting scheduled for 21 November 2018 and business items from other bodies.

- (a) That the Minutes from the Health and Wellbeing Integration Board meeting held on 23 May 2018 be noted.
- (b) That the Minutes from the Health and Wellbeing Integration Board meeting held on 25 June 2018 be noted.
- (c) That the Minutes from Health and Wellbeing Strategy Board meeting held on 5 June 2018 be noted.
- (d) That the Health and Wellbeing Board Forward Plan be noted and updated for the next meeting on 21 November 2018.
- (e) That the Chair, on behalf of the Board extended thanks to the Voluntary, Community and Social Enterprise representative for all her input, hard work and support in respect of the Health and Wellbeing Board and wished her well for the future.
- (f) That the Chair, on behalf of the Board extended thanks to the Accountable Officer (MK Clinical Commissioning Group) for his leadership qualities at the Clinical Commissioning Group and working with the Council, and wished him well for the future.

THE CHAIR CLOSED THE MEETING AT 8.34 PM

A large, handwritten signature in black ink, appearing to read 'P. M. J.', is written diagonally across the page.