

LICENSING  
SUB-COMMITTEE  
AGENDA  
MONDAY 18 APRIL 2011  
6.00 PM

ROOM 4,  
CIVIC OFFICES,  
CENTRAL MILTON KEYNES

MEMBERS PLEASE NOTE THAT THE BREAK-OUT MEETING  
FOR THIS HEARING WILL BE IN ROOM 4

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**COUNCILLORS BOX AND EASTMAN (1 TO BE CONFIRMED)**

If you have any enquires about this agenda please contact John Zammit, Committee Manager, Tel: (01908) 252484 or E-mail: [john.zammit@milton-keynes.gov.uk](mailto:john.zammit@milton-keynes.gov.uk)

**Health and Safety**

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**Agenda**

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**Comments, Complaints and Compliments**

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Please detach the slip below and return it to the Committee Manager.

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**Meeting Attended:      Licensing Sub-Committee**

**Date of Meeting:        18 April 2011**

**Comments:**.....  
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**1. Appointment of Chair**

The Chair of the Licensing Committee, shall Chair meetings of the Licensing Sub-Committee, if present. In the absence of the Chair, the Vice-Chairs of the Licensing Committee, shall Chair meetings of the Licensing Sub-Committee. In the absence of both the Chair and the Vice Chairs, the Licensing Sub-Committee will, as its first item of business, choose one of its Members to sit as Chair.

**2. Chair's Announcement**

The Chair to welcome Members, officers and the public to the meeting and introduce Members and officers who are present.

**3. Apologies for Absence**

**4. Application for a Premises Licence**

To consider an application for a premises licence in respect of The Pattern Maker, St John Street, Newport Pagnell, Milton Keynes (The report of the Licensing Officer is attached at Item 4) (**Pages 5 to 7**).

The Chair will outline the procedure to be followed by the Sub-Committee in the determination of the application (**Page 4**).

- Annex A** - A copy of the application for a premises licence for, The Pattern Maker, St John Street, (**Pages 8 to 49**).
- Annex B** - Representation from Environmental Health (**Pages 50 to 51**)
- Annex C** - Conditions agreed with Thames Valley Police (**Pages 52 to 53**)
- Annex D** - Representations from local residents (**Pages 54 to 60**).
- Annex E** - Representations from Newport Pagnell Town Council (**Page 61**)
- Annex F** - List of premises and operational information (**Pages 62 to 64**)
- Annex G** - Location plan in respect of St John Street, Newport Pagnell (**Page 65**)

## **PROCEDURE FOR THE DETERMINATION OF LICENSING APPLICATIONS BY THE LICENSING SUB-COMMITTEE**

1. At the start of the hearing the Chair will introduce the Committee Members and Officers and explain their roles for the purpose of the hearing.
2. The Chair will explain the procedure to be followed by the Sub-Committee, which will normally take the form of:
  - (a) The Licensing Officer(s) will present the relevant details, but make no recommendations regarding a decision on the application to the Sub-Committee, together with information regarding any details relevant to the application, which may have come to light since the report was written.
  - (b) The applicant (licensee) or his/her representative can present his/her case, including calling any witnesses. Questions may then be put to the applicant, through and with the consent of the Chair, by the other parties and the Sub-Committee.
  - (c) The other parties will present their case, but only where representations are unresolved. Responsible authorities (within the meaning of the legislation) will present their cases before interested parties. Questions may then be put to those persons, through and with the consent of the Chair, by the other parties and the Sub-Committee.
  - (d) The other parties will be invited to sum up their case.
  - (e) The Applicant or his/her representative will be invited to sum up his/her case.
  - (f) The Sub-Committee will be invited to adjourn to come to its decision. Upon adjournment, all parties will withdraw, directly or through retirement of the Sub-Committee. The only officers who may remain with the Sub-Committee during its adjournment shall be the Committee Manager and the Sub-Committee's legal advisor.
  - (g) Where the Sub-Committee has to make a decision at the end of the hearing, all parties will be called back and informed orally of the decision of the Sub-Committee and any conditions made, with the reasons for those conditions.
3. The Sub-Committee will be permitted to retire to deliberate in private on any matter it chooses. The Sub-Committee may seek legal advice on a point of law at any point but the substance of any advice given in private must be repeated in open session.