

## **The Health and Wellbeing Board**

### **Terms of Reference**

Health and Wellbeing Boards are a key component of the Health and Social Care Act 2012 and are statutory bodies. Constituted as a committee of Milton Keynes Council, the Health and Wellbeing Board is a Partnership Board. Acting as a key forum for leaders in health and social care they are designed to ensure an integrated and co-ordinated approach across NHS, social care and public health services in Milton Keynes. It has been established to:

- Ensure strong democratic legitimacy and involvement
- Enhance working relationships between health and social care
- Develop integrated commissioning of services
- Target activity in order to reduce health inequalities

The Board aims to involve local people, including children, young people and their families, service providers and communities in forming strategic commissioning decisions and drive local commissioning to fulfil the ambition of better outcomes for people improved local health and social care provision.

The remit of the Board has been extended to include being the locality forum for issues relating to the Bedfordshire, Luton and Milton Keynes Sustainability and Transformation Plan. We have removed the starting well, living well and aging well groups and established a single Health and Wellbeing Strategy Group, focused on the development and delivery of the Health and Wellbeing Strategy.

We have also replaced the former Joint Commissioning Board with a new Integration Board with a wider membership and a more direct line of reporting to the Health and Wellbeing Board and established a six monthly Forum to provide the opportunity for other partners and the public to hear about our work, find out how we are doing and give us their feedback.

As a result of these changes, the key functions of our Health and Wellbeing Board are:

- (a) To assess the strengths and needs of the local population through the Joint Strategic Needs Assessment and the Public Health Report recommending both to Milton Keynes Council's Cabinet and the Milton Keynes Clinical Commissioning Group.
- (b) To agree a Joint Health and Wellbeing Strategy that drives the priorities for the commissioning plans and public health action for health services, social care, education and other services the Board considers appropriate.
- (c) To promote integrated provision and the joint working and to ensure an integrated approach to commissioning is established, including the promotion of joint commissioning, pooled or aligned budget arrangements where appropriate.
- (d) To oversee and formally comment on the Milton Keynes Clinical Commissioning Group's commissioning plans and joint commissioning plans to ensure they take account of the Joint Health and Wellbeing Strategy, referring back to the Clinical Commissioning Group or NHS England where they do not.

- (e) Consider and comment on Healthwatch plans and Annual Report.
- (f) To act as the local strategic forum for the Sustainability and Transformation Plan, influencing the planning and design of health and social care services to ensure that the opportunities and challenges in Milton Keynes are understood and addressed.

The Board will ensure that equality and diversity needs and safeguarding issues are addressed and incorporated in planning and service delivery.

The Board will ensure it has in place robust performance and quality monitoring measures with regard to the implementation and outcomes for the Joint Health and Wellbeing Strategy.

The Board will ensure it is informed by innovation and sustainable best practice across health and social care which is then incorporated into commissioning plans.

The core membership of the board will be made up of:

- The Leader of the Council (Chair the Health and Wellbeing Board)
- Two CCG representatives (one of whom will be Vice Chair of the Board)
- Milton Keynes Safeguarding Board Independent Chair
- Director of Adult Social Services and Children's Services
- Director of Public Health
- Corporate Director – Place
- Healthwatch representative
- Acute health services representative
- Community and mental health services representative
- A representative of the local voluntary and community sector
- **Area Commander for Thames Valley Police**

The membership of elected councillors will be the Leader of the Council, the Portfolio Holder for Adult Services, the Leader of the main opposition group and a representative from the minority opposition party. No elected councillor may serve on the Health and Wellbeing Board and hold a position of Chair of a Milton Keynes Council scrutiny committee.

The Director of MK Together will attend the Board. From time to time other representatives, for example the Youth Cabinet, may be invited to join the Board in an advisory or expert capacity by the Chair.

The Board will meet a minimum of five times a year. Meetings will be held in public except where exempt or confidential information is likely to be disclosed, and the meeting or part of the meeting is therefore held in private. Every effort will be made to facilitate public attendance.

Meetings are conducted in accordance with procedural rules applicable to council committees, except where modified by these terms of reference.

Core voting members (other than councillors) are required to nominate deputies. Councillors, intending to nominate a substitute to attend on their behalf should notify Democratic Services in writing (which can be by email) before the start time for the meeting.

The quorum for the Board will consist of six members, of whom no more than half will be Councillors. Only core members will have the right to vote.

The Board will actively seek to communicate and engage with local people and organisations to enable them to fully engage with important local health and social care discussions and decisions. To support this aim, a Forum will be held every six months to share information about the work of the Board and gather feedback. The Forum will be facilitated by the Chair of the Board and supported by members of the Board as appropriate.

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