



Minutes of the meeting of the Supporting People Commissioning Body held on 29 January 2007 at 11.00am.

Present: K Page (Corporate Director Neighbourhood Services) (Chair), P Wharfe (Director of Housing Services), D Moore (Head of Commissioning and Customer Care), T Chapman (Supporting People Co-ordinator), H Ricketts (Supporting People Development Officer), C Taylor (Corporate Projects Officer) (Substitute for M Hood), I Agbemenyale (Senior Accountant (Supporting People)) and J Sloan (Committee Manager).

Apologies: J Hainstock (Senior Joint Commissioning Manager), P Williams (National Probation Service), M Hood (Corporate Manager (Improvement)), R Chauhan (Performance and Quality Officer), D Tebbutt (Group Accountant), Z Iredale (Contracts and Reviewing Officer (Supporting People))

SPCB24 MINUTES

The Commissioning Body received a number of updates :

- (a) The Probation Service would not be able to provide any funding to Supporting People;
- (b) discussions had been held with the Prison service with the view to secure additional Supporting People funding; and
- (c) the Probation Service could supply Supporting People with information concerning prisoners as they were released from custody.

RECOMMENDED –

1. That the Minutes of the meeting of the Commissioning Body held on 11 December 2006 be approved by the Chair as a correct record.
2. That the Chair writes to the Probation Service to request information on prisoners released from custody.

SPCB25 INSPECTION UPDATE

The Commissioning Body received an oral update on the Supporting People inspection.

The Commissioning Body noted that the Supporting People inspection was successful and a number of best practise models had impressed the inspectors. It was also noted that there was further work to be completed on improving Service Provider management.

The Commissioning Body discussed possible challenges to high cost Service Providers and whether the re-tendering of contracts would provide a more efficient and expedient service.

RECOMMENDED –

That a discussion on the re-tendering of Service Provider contracts be held at a future meeting of the Commissioning Body.

SPCB26 PERFORMANCE MANAGEMENT

RECOMMENDED –

That the report be deferred until a future meeting of the Commissioning Body.

SPCB27 FINANCIAL REPORTING

The Commissioning Body received an update on the Steady State Contracts. The Commissioning Body noted that Service Providers would have to seek independent advice and guidance on the contracts.

The Commissioning Body also noted that Provider consultation over contracts would take place.

RECOMMENDED –

That an additional meeting to discuss Financial Reporting be held on 20 February 2007 from 9.30am – 11.00am.

SPCB28 DATES OF FUTURE MEETINGS

RECOMMENDED –

That the following future meeting dates at 12.30pm be agreed;

- a) Monday 12 March 2007
- b) Monday 23 April 2007

THE CHAIR CLOSED THE MEETING AT 12.15pm