

Fees and Charges

LEARNING AND DEVELOPMENT SERVICES

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
<u>Adult Continued Education</u>						
Acupressure - an introduction - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
African Drumming Workshop - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
All Day French - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
All Day Spanish - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Allotment Gardening - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Arabic - Beginners Fast Track - 16 weeks	Per Course (2.5hrs for 16 weeks)	Non-S	168.00	168.00		
Aromatherapy and Massage - Beginners - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Assertiveness & Confidence Building - 2 weeks	Per Course (6hrs for 2 weeks)	Non-S	50.00	50.00		
Assessing in the Workplace - an introduction to the L20 award - 1 week	Per Course (3hrs for 1 week)	Non-S	18.00	18.00		
Badminton - Beginners - 10 weeks	Per Course (1.5hrs for 10 weeks)	Non-S	63.00	63.00		
Badminton - Improving Your Game - 10 weeks	Per Course (1.5hrs for 10 weeks)	Non-S	63.00	63.00		
Basic Car Maintenance - 8 weeks	Per Course (2.5hrs for 8 weeks)	Non-S	84.00	84.00		
Basic Plumbing - 8 weeks	Per Course (2.5hrs for 8 weeks)	Non-S	84.00	84.00		
Body Language - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Body Language - 5 weeks	Per Course (2hrs for 5 weeks)	Non-S	42.00	42.00		
Calligraphy for All -10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Car Maintenance - an introduction -1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Card making - Creative Cards for Special Occasions -10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Card making - Mother's Day & Easter - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Ceramics - Project Based - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Chinese (Mandarin) - Beginners Fast Track -16 weeks	Per Course (2.5hrs for 16 weeks)	Non-S	188.00	188.00		
Chinese Brush Painting - Moving on from Absolute Beginners - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		

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Choreography for Contemporary Dance - an introduction - 10 weeks	Per Course (1hrs for 10 weeks)	Non-S	42.00	42.00		
Computers for the Terrified - 2 weeks	Per Course (2hrs for 2 weeks)	Non-S	24.00	24.00		
Conflict Management - City & Guilds - 2 weeks	Per Course (5hrs for 2 weeks)	Non-S	90.00	90.00		
Conflict Management - City & Guilds - 5 weeks	Per Course (2hrs for 5 weeks)	Non-S	90.00	90.00		
Cookery - How to Cook the Basics - 5 weeks	Per Course (2hrs for 5 weeks)	Non-S	42.00	42.00		
Cookery - Indian Beginners - 5 weeks	Per Course (2hrs for 5 weeks)	Non-S	42.00	42.00		
Cookery - Indian Improvers - 5 weeks	Per Course (2hrs for 5 weeks)	Non-S	42.00	42.00		
Cookery - Low Fat/Low Cal! - 5 weeks	Per Course (2hrs for 5 weeks)	Non-S	42.00	42.00		
Counselling - an introduction - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Creative Photography - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Creative Recycling - Experimental Surfaces for Stitch - 8 weeks	Per Course (2.5hrs for 8 weeks)	Non-S	84.00	84.00		
Creative Writing - Children's Books and Stories - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Creative Writing - Plan & Write a Short Novel - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Crystal Healing - an introduction - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Curtain Making - an introduction - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Curtains & Blinds - Home Projects - 8 weeks	Per Course (2.5hrs for 8 weeks)	Non-S	84.00	84.00		
Dance - Ballet - 10 weeks	Per Course (1hrs for 10 weeks)	Non-S	42.00	42.00		
Dance - Ballet - beginners - 10 weeks	Per Course (1hrs for 10 weeks)	Non-S	42.00	42.00		
Dance - Ballroom & Latin American - Beginners - 10 weeks	Per Course (1.5hrs for 10 weeks)	Non-S	63.00	63.00		
Dance - Ballroom & Latin American - Improvers - 10 weeks	Per Course (1.5hrs for 10 weeks)	Non-S	63.00	63.00		
Dance - Jazz - Intermediate - 10 weeks	Per Course (1hrs for 10 weeks)	Non-S	42.00	42.00		
Dance - Modern Bellydance - Beginners - 15 weeks	Per Course (1.5hrs for 15 weeks)	Non-S	95.00	95.00		
Dance - Rock 'n' Roll - Moving on from Beginners - 10 weeks	Per Course (1hrs for 10 weeks)	Non-S	42.00	42.00		
Dance - Street Dance - Beginners - 10 weeks	Per Course (1hrs for 10 weeks)	Non-S	42.00	42.00		
Dance - Tap - Advanced - 10 weeks	Per Course (1hrs for 10 weeks)	Non-S	42.00	42.00		
Dance - Tap - Beginners - 10 weeks	Per Course (1hrs for 10 weeks)	Non-S	42.00	42.00		

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Dance - Tap - Beginners plus - 10 weeks	Per Course (1hrs for 10 weeks)	Non-S	42.00	42.00		
Dance - Tap - Intermediate - 10 weeks	Per Course (1hrs for 10 weeks)	Non-S	42.00	42.00		
Delivering Learning to Adults C&G 7302 -15 weeks	Per Course (2.5hrs for 15 weeks)	Non-S	230.00	230.00		
Design and Carve Your own Print Making Blocks - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Digital Image Manipulation - Demonstrating CS2 and Adobe LightRoom -1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Digital Photography - an introduction using Paintshop Pro -1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Digital Photography - Getting the Most From Your Digital Camera - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Digital Photography - Paintshop Pro Confidence Builder - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Downloading and Printing Digital Photos - 1 week	Per Course (3hrs for 1 week)	Non-S	18.00	18.00		
Downloading photos, videos and music - 2 weeks	Per Course (2hrs for 2 weeks)	Non-S	24.00	24.00		
Drawing & Painting - City & Guilds 7722 Level 1 -15 weeks	Per Course (2hrs for 15 weeks)	Non-S	148.00	148.00		
Drawing & Painting - intermediate - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Drawing & Painting - Moving on from Beginners - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Drawing & Painting for All - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Drawing for Those Who Can't - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Drawing Step by Step - Basic Techniques - Further Steps - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Dressmaking - Beginners - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Dressmaking - Improvers and Advanced - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Driving Test Theory - Pass First Time! - 2 weeks	Per Course (6hrs for 2 weeks)	Non-S	50.00	50.00		
E-bay - All You Need To Know - 2 weeks	Per Course (2hrs for 2 weeks)	Non-S	24.00	24.00		
E-bay - All You Need to Know - 1 week	Per Course (3hrs for 1 week)	Non-S	18.00	18.00		
Emergency life-saver for babies and children -1 week	Per Course (3.5hrs for 1 week)	Non-S	32.00	32.00		
English as a Foreign Language Level 2 - PET - 20 weeks	Per Course (2hrs for 20 weeks)	Non-S	168.00	168.00		

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Family History - First Steps - 5 weeks	Per Course (2hrs for 5 weeks)	Non-S	42.00	42.00		
Family History on the Web - 5 weeks	Per Course (2hrs for 5 weeks)	Non-S	42.00	42.00		
Fashion - Confident Dressing "Suits you Darling" -1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Floristry - Beginners - 2 weeks	Per Course (6hrs for 2 weeks)	Non-S	50.00	50.00		
Flower Arranging - Beginners - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Flower Arranging - Improvers - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Flower Arranging Beginners - An Introduction - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Flower Painting in Watercolour - intermediate - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Food Hygiene - CIEH - Basic Qualification - 1 week	Per Course (8hrs for 1 week)	Non-S	60.00	60.00		
French - Absolute beginners - 10 weeks	Per Course (1hrs for 10 weeks)	Non-S	42.00	42.00		
French - Advanced Conversation 2 - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
French - Beginners Fast Track - 20 weeks	Per Course (2hrs for 20 weeks)	Non-S	168.00	168.00		
French - Revive your Rusty O Level/GCSE - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
French Polishing - an introduction - 2 weeks	Per Course (6hrs for 2 weeks)	Non-S	63.00	63.00		
Garden Design - an introduction -1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
German - Beginners Fast Track - 20 weeks	Per Course (2hrs for 20 weeks)	Non-S	168.00	168.00		
Greek - Beginners Fast Track - 20 weeks	Per Course (2hrs for 20 weeks)	Non-S	168.00	168.00		
Guitar - Acoustic - absolute beginners -15 weeks	Per Course (1.5hrs for 15 weeks)	Non-S	95.00	95.00		
Guitar - Acoustic - beginners plus -15 weeks	Per Course (1.5hrs for 15 weeks)	Non-S	95.00	95.00		
Guitar - Bass Guitar for Beginners - 10 weeks	Per Course (1.5hrs for 10 weeks)	Non-S	63.00	63.00		
Guitar - Electric - beginners -15 weeks	Per Course (1.5hrs for 15 weeks)	Non-S	95.00	95.00		
Guitar - Electric - improvers -15 weeks	Per Course (1.5hrs for 15 weeks)	Non-S	95.00	95.00		
Hair braiding - beginners - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Hairdressing - an introduction - 8 weeks	Per Course (2hrs for 8 weeks)	Non-S	67.00	67.00		
Hopi Ear Candle Therapy - an introduction - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Horticulture - an introduction - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
How to Learn a Language - 1 week	Per Course (2 hours for 1 week)	Non-S	Free	Free		
HTML Web Design - an introduction - 5 weeks	Per Course (2hrs for 5 weeks)	Non-S	42.00	42.00		
HTML Web Design - Beyond the Basics - 5 weeks	Per Course (2hrs for 5 weeks)	Non-S	42.00	42.00		
Hungarian - absolute beginners - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
i-Media - OCR Level 2 Unit 1 - Digital Graphics - 10	Per Course (2hrs for 10 weeks)	Non-S	140.00	140.00		

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weeks						
Indian Head Massage - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Interior Design - Be Confident with Colour - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Interior Design - City & Guilds 7722 Level 1 -15 weeks	Per Course (2hrs for 15 weeks)	Non-S	148.00	148.00		
Internet and e-mail - Beyond the Basics - 2 weeks	Per Course (2hrs for 2 weeks)	Non-S	24.00	24.00		
Introduction to e-mail - 2 weeks	Per Course (2hrs for 2 weeks)	Non-S	24.00	24.00		
Introduction to PowerPoint - 5 weeks	Per Course (2hrs for 5 weeks)	Non-S	42.00	42.00		
Introduction to Publisher - 5 weeks	Per Course (2hrs for 5 weeks)	Non-S	42.00	42.00		
Introduction to the Internet - 2 weeks	Per Course (2hrs for 2 weeks)	Non-S	24.00	24.00		
Italian - absolute beginners - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Italian - Advanced Conversation 2 - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Italian - Beginners Fast Track - 20 weeks	Per Course (2hrs for 20 weeks)	Non-S	168.00	168.00		
Japanese - Absolute beginners - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Japanese - Beginners Fast Track - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	94.00	94.00		
Japanese Flower Arranging (Ikebana) - 2 weeks	Per Course (6hrs for 2 weeks)	Non-S	50.00	50.00		
Jewellery - Working with Copper, Silver & Gold Wire - 6 weeks	Per Course (2hrs for 6 weeks)	Non-S	50.00	50.00		
Jewellery - Working with Copper, Silver & Gold Wire - an Introduction - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Jewellery & Silversmithing - an introduction - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Jewellery & Silversmithing - Intermediate/Advanced Skills Builder - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	104.00	104.00		
Jewellery & Silversmithing - Project Based - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	104.00	104.00		
Jewellery & Silversmithing - Project Based - 10 weeks	Per Course (2.5hrs for 10 weeks)	Non-S	130.00	130.00		
Jewellery & Silversmithing - Project Based - 10 weeks	Per Course (3hrs for 10 weeks)	Non-S	156.00	156.00		
Keyboard Playing - Beginners - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Kiln Glass - an introduction - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Kiln Glass - Fusing and Slumping - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Landscape Techniques in Watercolour - Improvers 2 - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Landscape Techniques in Watercolour - Intermediate 2 -	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		

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10 weeks						
Latin for Gardeners - 3 weeks	Per Course (2hrs for 3 weeks)	Non-S	36.00	36.00		
Learn to Speak with Confidence at Presentations, Public Events and Meetings - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Life Coaching - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Life Drawing - Beginners - 8 weeks	Per Course (2.5hrs for 8 weeks)	Non-S	112.00	112.00		
Life Drawing - Classical Pose - 1 week	Per Course (6hrs for 1 week)	Non-S	44.00	44.00		
Life Drawing/Painting - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	112.00	112.00		
Life Drawing/Painting - Advanced - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	112.00	112.00		
Love your laptop and Plug in Peripherals! - 1 week	Per Course (3hrs for 1 week)	Non-S	18.00	18.00		
Making the Most of the Internet - 5 weeks	Per Course (2hrs for 5 weeks)	Non-S	42.00	42.00		
Manicure/Pedicure - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Manual Book-keeping - OCR Level 1 Certificate -13 weeks	Per Course (3hrs for 13 weeks)	Non-S	211.00	211.00		
Mind Mapping and Creative Thinking at Work - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Minute Taking Skills - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Mixed Media - Experimental Techniques - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
NEW CLAiT 2006 Level 1 Unit 1- File Management and e-document (Word) - 6 weeks	Per Course (2.5hrs for 6 weeks)	Non-S	106.00	106.00		
NEW CLAiT 2006 Level 1 Unit 2 Spreadsheets & Graphs (Excel) - 6 weeks	Per Course (2.5hrs for 6 weeks)	Non-S	106.00	106.00		
NEW CLAiT 2006 Level 2 Unit 1 - Integrated e-document (Word) - 6 weeks	Per Course (2.5hrs for 6 weeks)	Non-S	100.00	100.00		
NLP - an introduction - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
NLP - Neuro-Linguistic Programming - an introduction - 5 weeks	Per Course (2hrs for 5 weeks)	Non-S	42.00	42.00		
NLP - Neuro-Linguistic Programming - improvers - 5 weeks	Per Course (2hrs for 5 weeks)	Non-S	42.00	42.00		
NLP - Neuro-Linguistic Programming - Intermediate & Beyond - 5 weeks	Per Course (2hrs for 5 weeks)	Non-S	42.00	42.00		
Novelty Cake Decorating - 8 weeks	Per Course (2.5hrs for 8 weeks)	Non-S	84.00	84.00		

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OCR Level 2 Certificate in Accounting -13 weeks	Per Course (3hrs for 13 weeks)	Non-S	211.00	211.00		
Outlook - Beyond the Basics - 2 weeks	Per Course (2hrs for 2 weeks)	Non-S	24.00	24.00		
Painting in Oils/Acrylics - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Patchwork - Improvers - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Pilates - Beginners - 10 weeks	Per Course (1hrs for 10 weeks)	Non-S	42.00	42.00		
Portfolio Building for Advanced Level Art - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Portrait Drawing/Painting - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	98.00	98.00		
Portuguese - Absolute Beginners - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Portuguese - Beginners Fast Track - 20 weeks	Per Course (2hrs for 20 weeks)	Non-S	168.00	168.00		
Pottery - Beginners & Improvers - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Pottery for All - Mixed Ability - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
PowerPoint - be creative - 5 weeks	Per Course (2hrs for 5 weeks)	Non-S	42.00	42.00		
PowerPoint - be creative - 1 week	Per Course (3hrs for 1 week)	Non-S	18.00	18.00		
Preparation for an Administrative Role in the Office - Unit 1 - 11 weeks	Per Course (2.5hrs for 11 weeks)	Non-S	Free	Free		
Preparation for an Administrative Role in the Office - Unit 5 -12 weeks	Per Course (3hrs for 12 weeks)	Non-S	Free	Free		
Preparing for Retirement - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Psychology - an Introduction -1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Publisher - Create Professional Flyers - 1 week	Per Course (3hrs for 1 week)	Non-S	18.00	18.00		
Reflexology - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Reiki Practitioners - Level 1 - 2 weeks	Per Course (6hrs for 2 weeks)	Non-S	50.00	50.00		
Run for Fun & Fitness - Beginners - 10 weeks	Per Course (0.5hrs for 10 weeks)	Non-S	42.00	42.00		
Russian - Beginners Fast Track - 20 weeks	Per Course (2hrs for 20 weeks)	Non-S	168.00	168.00		
Sage - Computerised Accounts - Level 1 - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	140.00	140.00		
Sage - Computerised Accounts - Level 2 - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	140.00	140.00		
Sage Payroll - an Introduction - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Selling Over the Internet for Small Businesses - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Singing - Find Your Voice - 8 weeks	Per Course (2hrs for 8 weeks)	Non-S	67.00	67.00		
Singing - Find Your Voice - Part 2 - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Skincare & Makeup for all ages - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		

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Slimming with NLP - 5 weeks	Per Course (2hrs for 5 weeks)	Non-S	42.00	42.00		
Spanish - Absolute Beginners - 10 weeks	Per Course (1hrs for 10 weeks)	Non-S	42.00	42.00		
Spanish - Absolute Beginners - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Spanish - Absolute Beginners 2 - 10 weeks	Per Course (1hrs for 10 weeks)	Non-S	42.00	42.00		
Spanish - Beginners Fast Track - 20 weeks	Per Course (2hrs for 20 weeks)	Non-S	168.00	168.00		
Spanish - Revive your Rusty GCSE - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Stained Glass - Beginners and Improvers - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Starting up a Small Business - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Stress Management - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Sugar Flowers - 2 weeks	Per Course (2.5hrs for 2 weeks)	Non-S	30.00	30.00		
Sugar Flowers - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Sugar Paste - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	104.00	104.00		
Support Work in Schools - the Legal Framework - 1 week	Per Course (3hrs for 1 week)	Non-S	18.00	18.00		
Swimming Beginners - Women Only - 10 weeks	Per Course (1hrs for 10 weeks)	Non-S	42.00	42.00		
Tai Chi Quan – Beginners - 10 weeks	Per Course (1hrs for 10 weeks)	Non-S	42.00	42.00		
Tai Chi Quan – Improvers - 10 weeks	Per Course (1hrs for 10 weeks)	Non-S	42.00	42.00		
Textiles - Experimental Embroidered Books - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Theatrical & Media Makeup - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Thinking Hats - Creative Problem Solving at Work -1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Towards a Positive Birth - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Watercolour - Absolute Beginners - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Watercolour - Intermediate - 8 weeks	Per Course (2.5hrs for 8 weeks)	Non-S	84.00	84.00		
Watercolour - Moving on from Absolute Beginners - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Watercolour - Moving on from Improvers - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	84.00	84.00		
Watercolour Painting - Make Watercolour Work for You - 6 weeks	Per Course (2hrs for 6 weeks)	Non-S	50.00	50.00		
Weaving with Rush - 1 week	Per Course (6hrs for 1 week)	Non-S	36.00	36.00		
Woodturning - Mixed Ability - 8 weeks	Per Course (2.5hrs for 8 weeks)	Non-S	104.00	104.00		
Woodwork – Beginners - 10 weeks	Per Course (2hrs for 10 weeks)	Non-S	104.00	104.00		

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Words & Music - Songwriting - Part 2 - 2 weeks	Per Course (4hrs for 2 weeks)	Non-S	40.00	40.00		
Writing Effective Press Releases - 1 week	Per Course (3hrs for 1 week)	Non-S	18.00	18.00		
Yoga - Experienced - 10 weeks	Per Course (1.5hrs for 10 weeks)	Non-S	63.00	63.00		
Yoga - Mixed ability - 10 weeks	Per Course (1hrs for 10 weeks)	Non-S	42.00	42.00		
Yoga - Mixed ability - 10 weeks	Per Course (1.5hrs for 10 weeks)	Non-S	63.00	63.00		
Yoga Fitness - First Steps - Mixed ability - 10 weeks	Per Course (1hrs for 10 weeks)	Non-S	42.00	42.00		
Yoga for Mother & Baby - 10 weeks	Per Course (1hrs for 10 weeks)	Non-S	42.00	42.00		
<u>Library Services</u>						
Hire Fees and Loan Periods						
Books	Up to 3 weeks	Non-S	Free	Free	Free	Free
Magazines	1 week	Non-S	Free	Free	Free	Free
Spoken word cassettes - Up to 4 tapes	2 weeks	Non-S	1.00	1.00	1.00	1.00
Spoken word cassettes – 5+ tapes	2 weeks	Non-S	1.50	1.50	1.50	1.50
Spoken word cassettes – 12+ tapes	2 weeks	Non-S	2.00	2.00	2.00	2.00
Spoken word CDs - Up to 4 discs	2 weeks	Non-S	1.50	1.50	1.50	1.50
Spoken word CDs – 5+ discs	2 weeks	Non-S	2.00	2.00	2.00	2.00
Compact discs - Single	2 weeks	Non-S	1.10	1.10	1.10	1.10
Compact discs - Double	2 weeks	Non-S	1.50	1.50	1.50	1.50
CD-ROMs - Gold	2 weeks	Non-S	2.00	2.00	2.00	2.00
CD-ROMs - Blue	2 weeks	Non-S	1.50	1.50	1.50	1.50
Videos	1 week	Non-S	1.00	1.00	1.25	1.25
DVDs	1 week	Non-S	2.75	2.75	2.75	2.75
DVDs – boxed sets	2 weeks	Non-S	5.50	5.50	5.50	5.50
DVDs – children's	1 week	Non-S	1.25	1.25	N/A	N/A
Playstation games	2 weeks	Non-S	4.00	4.00	4.00	4.00
Fines						
Adults books, magazines, cassettes, CDs	Each per day, max. £6.56	Non-S	0.16	0.16	0.15	0.15
Children's books	Each per day, max. £2.05	Non-S	0.05	0.05	0.05	0.05

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Videos, DVDs & CD-ROMs	Each per day, max. £9.00	Non-S	0.45	0.45	0.45	0.45
Photocopying and FAX						
Photocopies	Per A4 sized page	Non-S	0.09	0.10	0.09	0.10
Photocopies	Per A3 sized page	Non-S	0.17	0.20	0.17	0.20
Microforms		Non-S	0.34	0.40	0.34	0.40
Colour copying	Per A4 sized page	Non-S	0.85	1.00	0.85	1.00
Colour copying	Per A3 sized page	Non-S	1.28	1.50	1.28	1.50
FAX - Receiving	Per Page	Non-S	0.43	0.50	0.43	0.50
FAX - Sending - UK	Per Page	Non-S	1.06	1.25	1.70	2.00
FAX - Sending - Europe	Per Page	Non-S	1.70	2.00	N/A	N/A
FAX - Sending - USA	Per Page	Non-S	2.13	2.50	N/A	N/A
FAX - Sending - rest of world	Per Page	Non-S	2.55	3.00	N/A	N/A
Computers						
1 st session – library members	Per half hour	Non-S	Free	Free	N/A	N/A
Extra sessions and non-members	Per half hour	Non-S	1.00	1.00	1.00	1.00
Printing: black & white	Per page	Non-S	0.20	0.20	0.15	.015
Printing: colour	Per page	Non-S	0.60	0.60	0.50	0.50
Reservations						
Children's books	Per item	Non-S	Free	Free	Free	Free
Other items from MK or Bucks stock	Per item	Non-S	0.50	0.50	0.50	0.50
Other items from outside MK or Bucks	Per item	Non-S	2.50	2.50	N/A	N/A
Music/orchestral sets	Per set	Non-S	6.00	6.00	6.00	6.00
Residential Homes						
Westminster Drive	Per Day	Non-S	234.00	234.00	203.00	203.00
Furze House	Per Night	Non-S	9.10	9.10	8.90	8.90

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
<u>Nursery Fees</u>						
0 - 2 years Full Time	Per Session	Non-S	19.44	19.44	18.00	18.00
0 - 2 years Part Time	Per Session	Non-S	20.52	20.52	19.00	19.00
2 - 5 years Full Time	Per Session	Non-S	16.20	16.20	15.00	15.00
2 - 5 years Part Time	Per Session	Non-S	17.28	17.28	16.00	16.00

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
<u>Milton Keynes Community Language Service</u>						
Milton Keynes Council - Learning & Development - Children's Services						
Interpreting	Per hour (Min of 1hr)	Non-S	23.60	23.60	23.00	23.00
Telephone Interpreting	£2.50 per call plus pro-rata hourly interpreters fee based on 15 minutes time segment.	Non-S	2.60	2.60	2.50	2.50
Translator Plus (Advocacy)	Per hour (Min of 1hr)	Non-S	25.70	25.70	25.00	25.00
Translation	For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement.	Non-S	41.00	41.00	40.00	40.00
Proof Reading	Per 100 words	Non-S	2.60	2.60	2.50	2.50
Travel Costs	Per hour travel time to venue, where applicable (plus £0.40 per mile plus parking if necessary, cost of public transport or taxi - to be agreed in advance)	Non-S	10.28	10.28	10.00	10.00
Milton Keynes Council - Neighbourhood services, Learning & Development (excluding Children's Services), Environment & Resources						
Interpreting	Per hour (Min of 1hr)	Non-S	38.00	38.00	37.00	37.00
Telephone Interpreting	£2.50 per call plus pro-rata hourly interpreters fee based on 15 minutes time segment.	Non-S	2.60	2.60	2.50	2.50
Translator Plus (Advocacy)	Per hour (Min of 1hr)	Non-S	40.00	40.00	39.00	39.00
Translation	For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages,	Non-S	41.00	41.00	40.00	40.00

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
	multiple documents and specialised layout charges by arrangement.					
Proof Reading	Per first 100 words (then £2.50 per each subsequent 100 words)	Non-S	5.10	5.10	5.00	5.00
Travel Costs	Per hour travel time to venue, where applicable (plus £0.40 per mile plus parking if necessary, cost of public transport or taxi - to be agreed in advance)	Non-S	10.28	10.28	10.00	10.00
Public Bodies In Milton Keynes						
Interpreting	Per hour (Min of 1hr)	Non-S	38.00	44.65	37.00	43.48
Telephone Interpreting	£2.50 per call plus pro-rata hourly interpreters fee based on 15 minutes time segment.	Non-S	2.60	3.06	2.50	2.94
Translator Plus (Advocacy)	Per hour (Min of 1hr)	Non-S	40.00	47.00	39.00	45.83
Translation	For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement.	Non-S	41.00	48.17	40.00	47.00
Proof Reading	Per first 100 words (then £2.50 per each subsequent 100 words)	Non-S	5.10	5.99	5.00	5.88
Travel Costs	Per hour travel time to venue, where applicable (plus £0.40 per mile plus parking if necessary, cost of public transport or taxi - to be agreed in advance)	Non-S	10.28	12.08	10.00	11.75

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Public Bodies Outside Milton Keynes						
Interpreting	Per hour (Min of 1hr)	Non-S	38.00	44.65	37.00	43.48
Telephone Interpreting	£2.50 per call plus pro-rata hourly interpreters fee based on 15 minutes time segment.	Non-S	2.60	3.06	2.50	2.94
Translator Plus (Advocacy)	Per hour (Min of 1hr)	Non-S	40.00	47.00	39.00	45.83
Translation	For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement.	Non-S	41.00	48.17	40.00	47.00
Proof Reading	Per first 100 words (then £2.50 per each subsequent 100 words)	Non-S	5.10	5.99	5.00	5.88
Travel Costs	Per hour travel time to venue, where applicable (plus £0.40 per mile plus parking if necessary, cost of public transport or taxi - to be agreed in advance)	Non-S	10.28	12.08	10.00	11.75
Charities						
Interpreting	Per hour (Min of 1hr)	Non-S	31.00	36.43	30.00	35.25
Telephone Interpreting	£2.50 per call plus pro-rata hourly interpreters fee based on 15 minutes time segment.	Non-S	2.60	3.06	2.50	2.94
Translator Plus (Advocacy)	Per hour (Min of 1hr)	Non-S	33.00	38.78	32.00	37.60
Translation	For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by	Non-S	41.00	48.17	40.00	47.00

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
	arrangement.					
Proof Reading	Per first 100 words (then £2.50 per each subsequent 100 words)	Non-S	5.10	5.99	5.00	5.88
Travel Costs	Per hour travel time to venue, where applicable (plus £0.40 per mile plus parking if necessary, cost of public transport or taxi - to be agreed in advance)	Non-S	10.28	12.08	10.00	11.75
Private Individuals						
Interpreting	Per hour (Min of 1hr)	Non-S	36.00	42.30	35.00	41.13
Telephone Interpreting	£2.50 per call plus pro-rata hourly interpreters fee based on 15 minutes time segment.	Non-S	2.60	3.06	2.50	2.94
Translator Plus (Advocacy)	Per hour (Min of 1hr)	Non-S	38.00	44.65	37.00	43.48
Translation	For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement.	Non-S	22.60	26.56	22.00	25.85
Proof Reading	Per first 100 words (then £2.50 per each subsequent 100 words)	Non-S	5.10	5.99	5.00	5.88
Travel Costs	Per hour travel time to venue, where applicable (plus £0.40 per mile plus parking if necessary, cost of public transport or taxi - to be agreed in advance)	Non-S	10.28	12.08	10.00	11.75
Bedford Hospital						
Interpreting	Per hour (Min of 1hr)	Non-S	38.00	44.65	37.00	43.48
Telephone Interpreting	£2.50 per call plus pro-rata hourly	Non-S	2.60	3.06	2.50	2.94

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
	interpreters fee based on 15 minutes time segment.					
Translator Plus (Advocacy)	Per hour (Min of 1hr)	Non-S	40.00	47.00	39.00	45.83
Translation	For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement.	Non-S	41.00	48.17	40.00	47.00
Proof Reading	Per first 100 words (then £2.50 per each subsequent 100 words)	Non-S	5.10	5.99	5.00	5.88
Travel Costs	Per hour travel time to venue, where applicable (plus £0.40 per mile plus parking if necessary, cost of public transport or taxi - to be agreed in advance)	Non-S	10.28	12.08	10.00	11.75
Bedford PCT & Beds County Council						
Interpreting	Per hour (Min of 1hr)	Non-S	42.00	49.35	41.00	48.18
Telephone Interpreting	£2.50 per call plus pro-rata hourly interpreters fee based on 15 minutes time segment.	Non-S	2.60	3.06	2.50	2.94
Translator Plus (Advocacy)	Per hour (Min of 1hr)	Non-S	44.00	51.70	43.00	50.53
Translation	For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement.	Non-S	41.00	48.17	40.00	47.00
Proof Reading	Per first 100 words (then £2.50 per each subsequent 100 words)	Non-S	5.10	5.99	5.00	5.88

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Travel Costs	Per hour travel time to venue, where applicable (plus £0.40 per mile plus parking if necessary, cost of public transport or taxi - to be agreed in advance)	Non-S	10.28	12.08	10.00	11.75
SLA Agreements						
Interpreting	Per hour (Min of 1hr)	Non-S	27.50	32.31	27.00	31.73
Telephone Interpreting	£2.50 per call plus pro-rata hourly interpreters fee based on 15 minutes time segment.	Non-S	2.60	3.06	2.50	2.94
Translator Plus (Advocacy)	Per hour (Min of 1hr)	Non-S	30.00	35.25	29.00	34.08
Translation	For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement.	Non-S	41.00	48.17	40.00	47.00
Proof Reading	Per first 100 words (then £2.50 per each subsequent 100 words)	Non-S	5.10	5.99	5.00	5.88
Travel Costs	Per hour travel time to venue, where applicable (plus £0.40 per mile plus parking if necessary, cost of public transport or taxi - to be agreed in advance)	Non-S	10.28	12.08	10.00	11.75
Commercial Companies In Milton Keynes						
Interpreting	Per hour (Min of 1hr)	Non-S	47.00	55.23	45.00	52.88
Telephone Interpreting	£3.50 per call plus pro-rata hourly interpreters fee based on 15 minutes time segment.	Non-S	2.60	3.06	2.50	2.94
Translator Plus (Advocacy)	Per hour (Min of 1hr)	Non-S	48.50	56.99	47.00	55.23

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Translation	For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement.	Non-S	41.00	48.17	40.00	47.00
Proof Reading	Per first 100 words (then £2.50 per each subsequent 100 words)	Non-S	5.10	5.99	5.00	5.88
Travel Costs	Per hour travel time to venue, where applicable (plus £0.40 per mile plus parking if necessary, cost of public transport or taxi - to be agreed in advance)	Non-S	10.28	12.08	10.00	11.75
Commercial Companies Outside Milton Keynes						
Interpreting	Per hour (Min of 1hr)	Non-S	46.00	54.05	45.00	52.88
Telephone Interpreting	£3.50 per call plus pro-rata hourly interpreters fee based on 15 minutes time segment.	Non-S	2.60	3.06	2.50	2.94
Translator Plus (Advocacy)	Per hour (Min of 1hr)	Non-S	48.50	56.99	47.00	55.23
Translation	For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement.	Non-S	41.00	48.17	40.00	47.00
Proof Reading	Per first 100 words (then £2.50 per each subsequent 100 words)	Non-S	5.10	5.99	5.00	5.88

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Travel Costs	Per hour travel time to venue, where applicable (plus £0.40 per mile plus parking if necessary, cost of public transport or taxi - to be agreed in advance)	Non-S	10.28	12.08	10.00	11.75
<u>Leisure Services Core Prices¹</u>						
Directly Managed Sports Grounds and Community Centres						
Squash Court - Peak hours	Per 40 Minutes	Non-S	6.10	7.16	5.90	6.93
Squash Court - Off Peak hours	Per 40 Minutes	Non-S	6.10	7.16	5.90	6.93
Community Hall (Non Commercial Bookings)	Per hour	Non-S	14.48	14.48	14.00	14.00
Voluntary Organisations (Charities & Non profit making ventures) Under 12's Parties (Monday to Friday, 9am - 7pm)	Per hour	Non-S	5.06	5.06	4.90	4.90
Voluntary Organisations (Charities & Non profit making ventures) Under 12's Parties (Saturday & Sunday)	Per hour	Non-S	7.22	7.22	6.98	6.98
Wedding receptions ²	Weekends Only (9am -12 Midnight) per hour	Non-S	12.32	12.32	11.92	11.92
Football Season runs from September to April for 34 weeks						
Football Weekly Cost - Adult/Senior	(£41.47 per game for 34 games)	Non-S	1501.37	1501.37	1452.00	1452.00
Football Fortnightly cost - Adult/Senior	(£43.82 per game for 17 games)	Non-S	794.11	794.11	768.00	768.00
Football Casual Game	Per Game	Non-S	65.14	76.54	63.00	74.02
Football Weekly Cost - Junior	(£32.14 per game for 34 games)	Non-S	1163.25	1163.25	1125.00	1125.00
Football Fortnightly cost - Junior	(£33.95 per game for 17 games)	Non-S	615.23	615.23	595.00	595.00
Football Casual Game - Junior	Per Game	Non-S	49.63	58.32	48.00	56.40

¹ All sporting lets become VAT exempt if "10 sessions" rules adhered to.

² VATable if catering included.

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Football - Nursery 7's (Football Activity)	Per Game	Non-S	8.27	9.72	8.00	9.40
Cricket Season runs from May to August for 18 weeks						
Cricket Weekly Cost - Weekends	(£56.58 per game for 18 games)	Non-S	1018.49	1018.49	985.00	985.00
Cricket Fortnightly Cost - Weekends	(£51.70 per game for 10 games)	Non-S	517.00	517.00	500.00	500.00
Cricket Casual Game - Weekends	Per Game	Non-S	62.04	72.90	60.00	70.50
Cricket Weekly Cost - Evenings	(£47.39 per game for 18 games)	Non-S	853.05	853.05	825.00	825.00
Cricket Fortnightly Cost - Evenings	(£41.77 per game for 10 games)	Non-S	417.74	417.74	404.00	404.00
Cricket Casual Game - Evenings	Per Game	Non-S	52.73	61.96	51.00	59.93

Fees and Charges

ENVIRONMENT SERVICES

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
<u>Trading Standards</u>						
Special Weighing and Measuring Equipment						
The charges for examining, adjusting, testing, certifying, stamping, authorising or reporting of special weighing or measuring equipment should be individually calculated at the standard hourly rate of £59.90 per officer/hour at the place where the service is provided. Such types of equipment include:						
Automatic or Totalising Weighing Machines	Per Officer Hour	S	61.94	61.94	59.90	59.90
Equipment designed to weigh loads in motion	Per Officer Hour	S	61.94	61.94	59.90	59.90
Bulk Fuel Measuring Equipment tested following a Regulation 65 or 66 occurrence	Per Officer Hour	S	61.94	61.94	59.90	59.90
Weighing or Measuring Equipment tested by means of statistical sampling	Per Officer Hour	S	61.94	61.94	59.90	59.90
The Establishment of Calibration Curves from Templets	Per Officer Hour	S	61.94	61.94	59.90	59.90
Templets graduated in millilitres	Per Officer Hour	S	61.94	61.94	59.90	59.90
Testing or Other Services in pursuance of a Community obligation other than EC initial or partial verification	Per Officer Hour	S	61.94	61.94	59.90	59.90
Weights						
Weights exceeding 5kg, or not exceeding 500mg, 2CM	Per Item	S	6.88	6.88	6.65	6.65
Other Weights	Per Item	S	5.29	5.29	5.05	5.05
Measures						
Not exceeding 3 metres - for each scale tested		S	7.70	7.70	7.45	7.45
Capacity Measures, without divisions, not exceeding 1 litre		S	5.48	5.48	5.30	5.30
Cubic Ballast Measures (other than brim measures)		S	136.39	136.39	131.90	131.90
Liquid Capacity Measures for making up and testing		S	21.56	21.56	20.85	20.85

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
average quantity packages (Fees for the purposes of Section 49(4) of the 1985 Act)						
Templets:						
• Per Scale - first item		S	37.79	37.79	36.55	36.55
• Second and Subsequent Items		S	14.58	14.58	14.10	14.10
Weighing Instruments						
a) Non-EC						
Not exceeding 1 tonne		S	48.96	48.96	47.35	47.35
Exceeding 1 tonne to 10 tonnes		S	79.15	79.15	76.55	76.55
Exceeding 10 tonnes		S	165.65	165.65	160.20	160.20
b) EC (NAWI)						
Not exceeding 1 tonne	* Service not available from MKC	S	N/A*	N/A*	78.80	78.80
Exceeding 1 tonne to 10 tonnes	* Service not available from MKC	S	N/A*	N/A*	127.45	127.45
Exceeding 10 tonnes	* Service not available from MKC	S	N/A*	N/A*	267.00	267.00
Note: When testing instruments incorporating remote display or printing facilities, and where completion of the test requires a second person or a second series of tests by the same person, an additional fee based upon the basic fee given above plus a 50% surcharge should be applied.						
Note: When supplying specialist equipment (including, but not limited to, weighbridge test unit, van and test weights etc) an additional fee may be charged hourly, daily or per appointment according to the circumstances.						
Measuring Instruments for Intoxicating Liquor						
Not exceeding 150ml		S	13.44	13.44	13.00	13.00
Others		S	15.51	15.51	15.00	15.00
Measuring Instruments for Measuring Liquid Fuel or Lubricants						
1) Container Types, unsubdivided		S	56.30	56.30	54.45	54.45
2) Single/Multi-outlets (nozzles)						
• First Nozzle tested	Per Item	S	91.82	91.82	88.80	88.80
• Each Additional Nozzle tested	Per Item	S	56.41	56.41	54.55	54.55

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
3) Testing of Peripheral Electronic Equipment on a separate visit	Per Site	S	61.94	61.94	59.90	59.90
4) Testing of Credit Card Acceptor (per unit, regardless of no of slots/nozzles/pumps)	Per Unit	S	61.94	61.94	59.90	59.90
Road Tanker Fuel Measuring Equipment (Above 100 litres)						
1) Meter Measuring Systems						
a) Wet Hose with TWO testing liquids		S	197.08	197.08	190.60	190.60
b) Wet Hose with THREE testing liquids		S	229.91	229.91	222.35	222.35
c) Dry Hose with TWO testing liquids		S	218.95	218.95	211.75	211.75
d) Dry Hose with THREE testing liquids		S	251.93	251.93	243.55	243.55
e) Wet/Dry Hose with TWO testing liquids		S	306.58	306.58	296.50	296.50
f) Wet/Dry Hose with THREE testing liquids		S	328.45	328.45	317.65	317.65
2) Dipstick Measuring Systems						
a) Up to 7,600 litres (for calibration of each compartment and production of chart)		S	134.11	134.11	129.70	129.70
b) Initial Dipstick		S	15.51	15.51	15.00	15.00
c) Spare Dipstick		S	15.51	15.51	15.00	15.00
d) Replacement Dipstick (including examination of compartment)		S	34.07	34.07	32.95	32.95
Certificate of Errors						
For Supplying a Certificate containing Results of Errors Found on Testing (certificate supplied upon request of the submitter; fee applies when no other fee is payable).		S	31.20	31.20	30.00	30.00
All Other Weighing and Measuring Equipment						
Fees calculated at	Per Officer Hour	S	61.94	61.94	59.90	59.90

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Poisons Act Registration						
Listing Premises for the Sale of Poisons included in Part 2 of the Poisons List:						
Initial Registration		S	28.23	28.23	27.30	27.30
Re-registration		S	14.89	14.89	14.40	14.40
Change in Details of Registration		S	7.60	7.60	7.35	7.35
Explosives Registration/Licences						
Registration and Renewal of Registration of Premises for the Keeping of Explosives:						
Store Licence		S	POA	POA	POA	POA
First Application		S	POA	POA	POA	POA
Renewal		S	POA	POA	POA	POA
All-year Licence	Per Item	S	POA	POA	515.00	515.00
Samples at the Buyer's Request³						
a) Fertilisers and Feeding Stuffs						
• Sample taken from bulk or from bags up to 1 tonne	Per Officer Hour	Non-S	61.94	61.94	59.90	59.90
• Sample taken from bulk or from bags in excess of 1 tonne	Per Officer Hour	Non-S	POA	POA	POA	POA
b) Articles or Samples submitted to the Public Analyst or other test centre	Per Officer Hour	Non-S	61.94	61.94	59.90	59.90
Other Work						
Fees for any work not listed above and for which a charge is payable (these fees may be subject to the addition of Analyst's fees and VAT).	Per Officer Hour	Non-S	61.94	72.78*	59.90	59.90

³ The fees in this section will be waived if the sample relates to the Division's duty of enforcement and any appropriate action is supported by the buyer.

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
*only if VAT is chargeable – see Guidance vi						
Discounts						
Discounted Fees are appropriate, for example in the following circumstances:						
a) Where more than a single item is submitted on one occasion and particularly where large quantities are involved;		Non-S	POA	POA	POA	POA
b) Where facilities, equipment or assistance are provided by the submitter by prior arrangement; and/or		Non-S	30%	30%	30%	30%
c) Where no officer travelling time is involved.		Non-S	10%	10%	10%	10%
Guidance						
i. These fees are based on a chargeable rate of £61.94 per officer hour , designed to facilitate full cost recovery.						
ii. For any work not covered by this guidance, or which varies significantly or is carried out in exceptional circumstances, an appropriate charge may be calculated using the hourly rate.						
iii. When a visit is made by a Trading Standards Officer to any premises for the purpose of carrying out any of the functions or activities listed above, each visit may be subject to a minimum charge of £61.94 per Officer per visit regardless of the nature or amount of work requested or completed.						
iv. A fee in the case of cancellation or curtailment of the work to be carried out is chargeable. This will be £61.94 or based on the officer time on site, whichever is the greater.						
v. Visits carried out partly or entirely outside of normal office hours may incur a surcharge of 50% on the standard fee or on the standard hourly rate per Officer per hour.						
vi. VAT: As at February 2006 fees, with the exception of those for the purposes of Section 74 of the Weights and Measures Act 1985 , are NOT subject to VAT since the work of local authorities is classified as a 'non-business' activity. This is under review with H. M. Revenue & Customs but is current as at October 2006 (LACORS).						
<u>Environmental Health - Animal Control</u>						
Domestic						
Services Provided to those on Retirement Pensions & Other Benefits, inc. Registered Disabled, (excl. Child Benefit).						
Rats and Mice	Per Service	Non-S	34.04	40.00	34.04	40.00

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Fleas	Per Service	Non-S	42.55	50.00	42.55	50.00
House Dust Mite	Per Service	Non-S	51.06	60.00	51.06	60.00
Wasps and Bees	Per Service	Non-S	34.04	40.00	34.04	40.00
Ants in Domestic Premises	Per Service	Non-S	51.06	60.00	42.55	50.00
Cockroaches	Per Service	Non-S	42.55	50.00	42.55	50.00
Bed-Bugs	Per Service	Non-S	68.09	80.00	68.09	80.00
Pharaoh's Ants	Per Service	Non-S	51.06	60.00	51.06	60.00
Squirrels	Per Service	Non-S	68.09	80.00	51.06	60.00
Other Flies and Beetles	Per Service	Non-S	42.55	50.00	42.55	50.00
Visit and Advice only	Per Service	Non-S	8.51	10.00	8.51	10.00
Commercial⁴						
Rats and Mice	Per Half Hour	Non-S	68.09	80.00	68.09	80.00
Fleas	Per Half Hour	Non-S	68.09	80.00	68.09	80.00
Wasps and Bees	Per Half Hour	Non-S	68.09	80.00	68.09	80.00
Ants in Premises	Per Half Hour	Non-S	68.09	80.00	68.09	80.00
Cockroaches	Per Half Hour	Non-S	68.09	80.00	68.09	80.00
Bedbugs	Per Half Hour	Non-S	68.09	80.00	68.09	80.00
Other Flies, Beetles and Miscellaneous Pests	Per Half Hour	Non-S	68.09	80.00	68.09	80.00
Micro chipping:						
Cats and Dogs ⁵	Per Cat/Dog	Non-S	12.77	15.00	12.77	15.00
Stray Dogs:						
Statutory Fine	Per Dog	S	21.28	25.00	21.28	25.00
Boarding Cost	Per Dog	Non-S	10.00	11.75	9.00	10.57
Admin Fee	Per Dog	Non-S	8.51	10.00	8.51	10.00
Miscellaneous Charges						
Copies of Notices	Per A4 page	Non-S	1.53	1.80	1.49	1.75

⁴ Pest Control contracts are negotiable. All charges are per ½ hour (or part thereof) per Pest Controller.

⁵ Introductory offer for Dogs in Partner localities - £10.00.

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Photocopying	Per A4 page	Non-S	1.53	1.80	1.49	1.75
Colour Digital Photographs	Per Photograph	Non-S	3.06	3.60	2.98	3.50
Administration charge for works in default	Per Property	Non-S	26.38	31.00	25.53	30.00
Confirmation of Receipt of Accident Notification (for solicitors)	Per Item	Non-S	37.45	44.00	36.60	43.00
Statement of Facts (for solicitors)	Per Hour	Non-S	61.28	72.00	59.57	70.00
Non-Statutory Work undertaken for clients e.g. voluntary surrender of food	Per Hour	Non-S	61.28	72.00	59.57	70.00
Food Safety Export Certificates		Non-S	43.40	51.00	42.55	50.00
Food Safety Register - Full		Non-S	179.58	211.00	175.32	206.00
Food Safety Register - per Category		Non-S	34.90	41.00	34.04	40.00
<u>Environmental Health - Burials and Cremation</u>						
Cemeteries						
Child Stillborn or under 16 years		Non-S	98.00	98.00	95.00	95.00
Person over 16 years single depth grave (MK resident)		Non-S	398.00	398.00	388.00	388.00
Person over 16 years single depth grave (non-resident)		Non-S	796.00	796.00	776.00	776.00
Person over 16 years double depth grave (MK resident)		Non-S	438.00	438.00	428.00	428.00
Person over 16 years double depth grave (non-resident)		Non-S	876.00	876.00	855.00	855.00
Person over 16 years triple depth grave (MK resident)		Non-S	500.00	500.00	485.00	485.00
Person over 16 years triple depth grave (non-resident)		Non-S	1000.00	1000.00	968.00	968.00
Adult Internment after first to single depth (MK & non-resident)		Non-S	398.00	398.00	388.00	388.00
Adult Internment after first to double depth (MK & non-resident)		Non-S	438.00	438.00	428.00	428.00
Internment of Cremated Remains		Non-S	144.00	144.00	140.00	140.00
Internment of Body Parts		Non-S	144.00	144.00	140.00	140.00
Internment of Cremated Remains in Urn Plot including Exclusive Rights of Burial for 30 years		Non-S	400.00	400.00	390.00	390.00

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Exclusive Right of Burial for 30 years						
Child Grave not exceeding 1.4m length		Non-S	58.00	58.00	57.00	57.00
Adult Grave - Not exceeding single depth		Non-S	308.00	308.00	300.00	300.00
- Not exceeding double depth		Non-S	410.00	410.00	400.00	400.00
- Exceeding double depth		Non-S	512.00	512.00	500.00	500.00
Urn Plot for 2 cremated remains		Non-S	256.00	256.00	250.00	250.00
Urn Plot for 4 cremated remains		Non-S	256.00	256.00	250.00	250.00
New Urn -plots		Non-S	400.00	400.00	390.00	390.00
Re-open Urn Plot		Non-S	144.00	144.00	141.00	141.00
Reservation of Urn and Graves to be subject to a 3 year renewable fee		Non-S	103.00	103.00	100.00	100.00
Monuments, Gravestones, Tablets and Monumental Inscriptions						
Right to erect Headstone (max height 1.3m) or cross & make inscription thereon		Non-S	104.00	104.00	101.00	101.00
Right to erect a tablet & make inscription thereon		Non-S	58.00	58.00	56.00	56.00
Right to erect bronze plaque (garden of remembrance, Fenny only)		Non-S	58.00	58.00	22.00	22.00
Right to make Inscriptions on a monument etc. after the first		Non-S	45.60	53.58	38.00	44.65
Right to erect any other monument not described above		Non-S	204.80	204.80	200.00	200.00
Right to erect a Memorial (inc kerbs) on a child's grave		Non-S	82.00	82.00	80.00	80.00
Other Fees						
Transfer of any Grant of Exclusive Burial		Non-S	40.00	40.00	32.00	32.00
Turfing/Seeding a Grave Space		Non-S	52.00	52.00	50.00	50.00
Grave Maintenance – Clipping, cutting and weeding		Non-S	72.00	72.00	70.00	70.00
Grave Maintenance – Plus planting twice a year		Non-S	92.00	92.00	90.00	90.00
Search of Registers etc.		Non-S	57.00	57.00	55.00	55.00
Certified Copy of Entry		Non-S	30.00	30.00	21.00	21.00

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Supplementary Fee for Cremation on a Saturday		Non-S	256.00	256.00	250.00	250.00
Supplementary Fee for Cremation on a Sunday/Bank Holiday		Non-S	386.00	386.00	380.00	380.00
Crematorium⁶						
Body Parts		Non-S	60.00	60.00	58.00	58.00
Stillborn to 1 year old		Non-S	30.00	30.00	28.00	28.00
1 year to 16 years old		Non-S	52.00	52.00	50.00	50.00
Person over 16 years old		Non-S	374.00	374.00	365.00	365.00
Certificate of Medical Referee		S	18.00	18.00	12.00	12.00
Other Fees						
Use of Chapel for extra period or prior to burial	Per Half Hour	Non-S	82.00	82.00	80.00	80.00
Temporary Deposit after first month	Per Month	Non-S	35.00	35.00	25.00	25.00
Temporary containers for ashes		Non-S	22.00	22.00	20.00	20.00
Urns and Caskets - various sizes		Non-S	POA	POA	POA	POA
Packing and despatch of ashes	Dependant on size	Non-S	POA	POA	POA	POA
Scattering, witnessing, or disposal of cremated remains		Non-S	50.00	50.00	48.00	48.00
Extract from Cremations Register		Non-S	32.00	32.00	16.00	16.00
Use of Organ (per service)		Non-S	9.20	10.81	8.00	9.40
Cancellation of Service within 3 days of date booked		Non-S	116.00	116.00	113.30	113.30
Exhumation		Non-S	POA	POA	POA	POA
Crematorium Memorials						
Renewal of Kerb Plaque for 5 year period		Non-S	62.83	73.83	61.36	72.10
Wall Plaque for first 5 year period		Non-S	144.40	169.67	141.00	165.68
Renewal of Wall Plaque for 5 year period		Non-S	62.83	73.83	61.36	72.10
Memorial Tree Seat per section (max-6 Sections) for a 5 year period		Non-S	225.28	264.70	220.00	258.50

⁶ Fees include Cremation, Disposal of ashes, Deposit (1 month), Use of Chapel (30 min) and Sound System

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Memorial Seat and Plaque for first 10 years		Non-S	699.80	822.27	683.74	803.40
Additional Plaque on Seat		Non-S	123.87	145.55	120.97	142.14
Renewal of Memorial Seat for 5 year period		Non-S	179.52	210.94	175.32	206.00
Dedication of Tree with Plaque for first 5 year period		Non-S	389.12	457.22	380.00	446.50
Additional Plaque for Tree for first 5 year period		Non-S	123.87	145.55	120.00	141.00
Renewal of Tree for 5 year period		Non-S	179.52	210.94	175.32	206.00
Dedication of Rose Bush with Plaque for first 5 year period		Non-S	219.13	257.48	214.77	252.35
Additional Plaque for Rose Bush		Non-S	123.87	145.55	120.00	141.00
Renewal of Rose Bush for 5 year period		Non-S	179.52	210.94	175.32	206.00
Woodland Memorial with Plaque		Non-S	123.87	145.55	120.00	141.00
Kerb Plaque with Vase		Non-S	179.52	210.94	175.32	206.00
Additional Motif (optional) for Kerb / Woodland Memorial Plaque		Non-S	25.32	29.75	20.16	23.69
Additional Oval Photo Motif (optional) for Kerb / Woodland Memorial Plaque		Non-S	86.02	101.07	84.00	98.70
Book of Remembrance						
2 Lines		Non-S	33.89	39.82	32.96	38.73
5 Lines		Non-S	60.13	70.65	58.73	69.01
8 Lines		Non-S	105.38	123.82	102.91	120.92
Temporary Insert		Non-S	20.38	23.95	19.90	23.38
Miniature Book of Remembrance						
2 Lines		Non-S	60.14	70.66	58.73	69.01
5 Lines		Non-S	68.40	80.37	66.80	78.49
8 Lines		Non-S	74.86	87.96	73.11	85.90
Memorial Cards						
2 Lines White		Non-S	16.69	19.61	16.30	19.15
5 Lines White Memorial Cards		Non-S	25.86	30.39	25.25	29.67

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
8 Lines White Memorial Cards		Non-S	35.63	41.87	34.80	40.89
Flowers painted in Book of Remembrance		Non-S	48.12	56.54	46.99	55.21
Emblems/Badges into Book 5/8 line only		Non-S	64.71	76.03	63.20	74.26
<u>Environmental Protection</u>						
Request for Environmental Information (up to 56 day response) - Commercial	Per Hour	Non-S	82.00	82.00	80.00	80.00
Request for Environmental Information (up to 56 day response) - Domestic	Per Hour	Non-S	41.00	41.00	40.00	40.00
Request for Environmental Information (7 day response) - all	Per Hour	Non-S	164.00	164.00	160.00	160.00
Water Sampling - Private Supplies	Per Sample	Non-S	49.00	49.00	48.00	48.00
<u>Local Authority Environmental Regulation of Industrial Plant</u>						
Air Fees & Charges⁷						
Application Fee:						
Standard Process		S	1470.00	1470.00	1440.00	1440.00
Service Stations		S	138.00	138.00	134.00	134.00
Waste Oil Burners under 0.4MW		S	138.00	138.00	134.00	134.00
Mobile Screening and Crushing plant		S	1470.00	1470.00	1440.00	1440.00
- for third to seventh applications		S	878.00	878.00	860.00	860.00
- for eighth and subsequent applications		S	445.00	445.00	436.00	436.00
Annual Subsistence Charge:						
Standard process Low risk		S	690.00	690.00	671.00	671.00
Medium risk		S	1034.00	1034.00	1008.00	1008.00

⁷ Subsistence charges can be paid in four equal quarterly instalments on 1 April, July, October & January. This incurs a further £33 administration charge.

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
High risk		S	1540.00	1540.00	1503.00	1503.00
Standard charge where paid quarterly: above rates, divided by four, plus £8.70 per quarter		S				
Service Stations		S	141.00	141.00	136.00	136.00
Waste Oil Burners under 0.4MW		S	141.00	141.00	136.00	136.00
Odourising of Natural Gas		S	343.00	343.00	331.00	331.00
Dry Cleaners		S	141.00	141.00	136.00	136.00
Mobile Screening and Crushing Plant		S	921.00	921.00	897.00	897.00
- for third to seventh applications		S	549.00	549.00	533.00	533.00
- for eighth and subsequent applications		S	282.00	282.00	271.00	271.00
Transfer and Surrender		S	150.00	150.00	147.00	147.00
Standard Process Transfer		S	150.00	150.00	147.00	147.00
Standard Process Partial Transfer		S	444.00	444.00	435.00	435.00
Surrender		S	Free	Free	Free	Free
Transfer: Service Stations, Waste Oil Burners< 0.4 MW, Dry Cleaners		S	Free	Free	14.00	14.00
Partial transfer: Service Stations and Waste Oil Burners <0.4 MW		S	42.00	42.00	41.00	41.00
Substantial Changes s10 and s11:						
Standard		S	936.00	936.00	917.00	917.00
Waste Oil Burners < 0.4MW		S	91.00	91.00	89.00	89.00
Service Stations/Dry Cleaners		S	91.00	91.00	89.00	89.00
Change to implement an upgrading plan		S	137.00	137.00	134.00	134.00

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
<u>LAPC⁸ and LAPPC⁹ Mobile Plant charges</u>						
Number of authorisations - Application fees						
1 or 2 authorisations held by the operator		S	1470.00	1470.00	1342.00	1342.00
3 to 7 authorisations held by the operator		S	878.00	878.00	803.00	803.00
8 and over authorisations held by the operator		S	445.00	445.00	406.00	406.00
Number of authorisations - Subsistence Fees						
1 or 2 authorisations held by operator		S	921.00	921.00	831.00	831.00
3 to 7 authorisations held by the operator		S	549.00	549.00	499.00	499.00
8 and over authorisations held by the operator		S	282.00	282.00	252.00	252.00
Payment Quarterly add £30.						
<u>LA-IPPC Fees and Charges</u>						
Application		S	2995.00	2995.00	1889.00	1889.00
Annual Subsistence (£34 extra for quarterly payments):		S	N/A	N/A	1087.00	1087.00
Low		S	1196.00	1196.00	N/A	N/A
Medium		S	1343.00	1343.00	N/A	N/A
High		S	1987.00	1987.00	N/A	N/A
Substantial Variation		S	1218.00	1218.00	1112.00	1112.00
Transfer		S	210.00	210.00	192.00	192.00
Partial Transfer		S	621.00	621.00	569.00	569.00
Surrender		S	621.00	621.00	586.07	586.07

⁸ LAPC Local Authority Pollution Control

⁹ LAPPC Local Authority Pollution Prevention Control

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
<u>Licences – Health</u>						
Animal Boarding Establishment Licence (plus cost of vet inspection)	Per Vet Inspection	Non-S	215.00	215.00	210.00	210.00
Breeding of Dogs (plus cost of veterinary inspection)		Non-S	103.00	103.00	100.00	100.00
Dangerous Wild Animal (plus cost of vet inspection)		Non-S	201.00	201.00	196.00	196.00
Motor Salvage Operators Licence		Non-S	72.00	72.00	70.00	70.00
Pet Shop (plus cost of vet inspection)		Non-S	201.00	201.00	196.00	196.00
Riding Establishment (plus cost of vet inspection)		Non-S	215.00	215.00	210.00	210.00
Zoo Licence (plus cost of vet inspection)		Non-S	300.00	300.00	282.00	282.00
Amusements With Prizes - Permit - S34		S	32.00	32.00	32.00	32.00
Amusements With Prizes - Permit – (all) for Licensed Premises		S	32.00	32.00	32.00	32.00
Amusements With Prizes - Permit - S34(5E)	Up to £250 (max)	S	250.00	250.00	250.00	250.00
Sex Establishment Licence - Annual		Non-S	6517.00	6517.00	6517.00	6517.00
- Transfer		Non-S	2609.00	2609.00	2609.00	2609.00
Skin Piercing Registration: - Acupuncture		Non-S	90.00	90.00	80.00	80.00
- Tattooing, Ear Piercing & Electrolysis, Body Piercing and skin pigmentation by the use of a needle (per activity)		Non-S	90.00	90.00	80.00	80.00
- Premises		Non-S	80.00	80.00	80.00	80.00
Variation of above (as applicable)		Non-S	80.00	80.00	90.00	90.00
Mobile Food Vendor Voluntary Registration Scheme		Non-S	50.00	50.00	20.00	20.00
<u>Street Trading Consents</u>						
Annual Single Street – 1 hr in 24hrs		Non-S	120.00	120.00	100.00	100.00
Variation – each additional hour		Non-S	120.00	120.00	100.00	100.00
All Consent Streets – 1hr in 24hrs		Non-S	500.00	500.00	400.00	400.00

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Lottery & Amusements						
Registration		S	35.00	35.00	35.00	35.00
Renewal		S	17.50	17.50	17.50	17.50
Track Betting Licence	Up to £464 (max)	S	464.00	464.00	464.00	464.00
Building Control						
Copy of Building Regulation Decision Notice:						
• Replacement Decision Notice		Non-S	41.00	48.17	40.00	47.00
• Replacement Completion Certificate		Non-S	41.00	48.17	40.00	47.00
Enquiry and Examination of Building Regulation Records:						
• To professionals for commercial purposes		Non-S	102.50	120.44	100.00	117.50
• To residential owners/occupiers for private purposes		Non-S	20.00	23.50	Free	Free
Responses to Professional Letters for Commercial Purposes		Non-S	41.00	48.16	40.00	47.00
Exemption Certificate		Non-S	85.11	100.00	85.11	100.00
Petroleum Licensing						
File Searches - response within 5 working days		Non-S	87.50	102.81	85.00	99.88
File Searches - response within 48 hours		Non-S	175.00	205.62	170.00	199.75
Replacement Licence		Non-S	41.00	48.17	40.00	47.00
Licence to keep Petroleum Spirit of a quantity:						
Not exceeding 2,500 litres	Per Annum	S	TBC	TBC	38.00	38.00
Exceeding 2,500 litres but not exceeding 50,000 litres	Per Annum	S	TBC	TBC	53.00	53.00
Exceeding 50,000 litres	Per Annum	S	TBC	TBC	108.00	108.00
Transfer of Licence		S	TBC	TBC	8.50	8.50
Authorisation to Unload Petrol at a Petrol Filling Station under the Environmental Protection Act 1990: Application		S	TBC	TBC	129.78	129.78

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
fee						
Authorisation to Unload Petrol at a Petrol Filling Station under the Environmental Protection Act 1990: Subsistence fee		S	TBC	TBC	131.84	131.84
<u>Emberton Park - List Of Charges 1st April 2007 - 31st March 2008</u>						
Entrance To Park						
Vehicle Entrance (midnight - midnight):						
• April - October	Per Day	Non-S	2.55	3.00	2.55	3.00
• November - March	Per Day	Non-S	1.53	1.80	1.53	1.80
Vehicle Access Pass (unlimited use)						
• April - March		Non-S	34.04	40.00	34.04	40.00
• May - March		Non-S	29.79	35.00	29.79	35.00
• June - March		Non-S	25.53	30.00	25.53	30.00
• July - March		Non-S	21.28	25.00	21.28	25.00
• August - March		Non-S	17.02	20.00	17.02	20.00
• September - March		Non-S	12.77	15.00	12.77	15.00
• October - March		Non-S	8.51	10.00	8.51	10.00
Pedestrian Access						
Concessions (only when Gatehouse is open - permits and passes must be shown)		Non-S	Free	Free	Free	Free
MKC 'Passport to Leisure' Pass Holders:						
• April - October		Non-S	0.51	0.60	0.51	0.60
• November - March		Non-S	0.34	0.40	0.34	0.40
Disabled Badge Permit Holders						
• April - March	Per service	Non-S	Free	Free	Free	Free

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Disabled Badge Holders, who are frequent visitors, may apply for a vehicle access pass, which allows free admission to the park 24 hours a day. Application forms are available from the Gatehouse.		Non-S	4.26	5.00	4.26	5.00
Fishing¹⁰						
Adult:						
• Day Ticket (24 hours)		Non-S	5.70	6.70	5.53	6.50
• Week Ticket (7 days)		Non-S	18.30	21.50	17.87	21.00
• Season Ticket (April - March)		Non-S	33.19	39.00	32.77	38.50
Junior (12-16 years) & OAP (60 years+):						
• Day Ticket (24 hours)		Non-S	3.32	3.90	3.23	3.80
• Week Ticket (7 days)		Non-S	11.49	13.50	11.15	13.10
• Season Ticket (April - March)		Non-S	22.98	27.00	22.13	26.00
Concessions (MKC 'Passport to Leisure' pass holders):						
• Adult Day Ticket (24 hours)		Non-S	1.11	1.30	1.11	1.30
• Junior/OAP Day Ticket (24 hours)		Non-S	0.64	0.75	0.64	0.75
Sailing & Boating						
Organised groups only, by prior arrangement with the Park Manager. Customers must supply own boats and lifejackets. No equipment for hire. Lifejackets must be worn at all times. Dinghies must have a wooden floor and be to BSI standard. Swimming and paddling is strictly forbidden in all waters.						
Camping & Caravanning Charges 31st March 2007 - 31st October 2007¹¹						
Touring Field (allocated pitches, toilet/shower block in field):						
• Per night	Per Night	Non-S	14.04	16.50	13.62	16.00
• With Hook-up	Per Night	Non-S	16.60	19.50	16.17	19.00
• Per week	Per Week	Non-S	84.26	99.00	81.70	96.00

¹⁰ Anglers will be held responsible for any litter found at their peg. FISHING IS NOT PERMITTED IN THE CONSERVATION AREA AT ANY TIME OR ON THE RIVER BETWEEN 15TH JUNE AND 14TH MARCH INCLUSIVE.

¹¹ All prices are per pitch and include car admission, caravan, (including awning) Campervan, trailer tent or tent. One unit per pitch only.

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
• With Hook-up	Per Week	Non-S	99.57	117.00	97.02	114.00
Rally Field (open field, short walk to toilets/no showers):						
• Per night	Per Night	Non-S	11.32	13.30	11.06	13.00
• Per week	Per Week	Non-S	67.91	79.80	66.38	78.00
Rally Field - Groups (min 10 units):						
• Per night	Per Night	Non-S	6.38	7.50	6.38	7.50
• Per week	Per Week	Non-S	38.30	45.00	38.30	45.00
Extra vehicle during stay	Per Vehicle	Non-S	4.26	5.00	4.26	5.00
Marquee	Per Night	Non-S	2.55	3.00	2.55	3.00
Children's pup tents on parents pitch in all fields	Per Week	Non-S	15.32	18.00	15.32	18.00
Off Peak Charges:						
1st September - 30th October £2.00 reduction per night. Not including group bookings in the Rally Fields.						
Static Caravan Annual Ground Rent:						
• Annual Payment		Non-S	719.15	845.00	702.13	825.00
• Bi-annual (2 x £455)		Non-S	774.47	910.00	757.45	890.00
<u>Planning</u>						
Adopted Borough of Milton Keynes Local Plan Documents						
Adopted Local Plan	+£4.00 p&p	Non-S	82.00	82.00	79.80	79.80
Proposals Maps (full set only), (flat copies also available - 2 sets needed to display all 6 sheets)		Non-S	34.00	34.00	33.00	33.00
Borough of Milton Keynes Local Plan Environmental Appraisal	+£1.00 p&p	Non-S	8.00	8.00	7.70	7.70
Borough of Milton Keynes Local Plan Environmental Appraisal: Supporting Information	+£1.00 p&p	Non-S	13.00	13.00	12.90	12.90
Borough of Milton Keynes Local Plan Monitoring Report		Non-S	13.00	13.00	12.90	12.90

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Milton Keynes Local Plan Documents						
Local Plan Review: Series of 8 issues papers	£1.00 p&p 1-4 papers, £2.00 for 5+	Non-S	Free	Free	Free	Free
Local Plan Review: Directions Paper	+£1.00 p&p	Non-S	7.00	7.00	7.00	7.00
Local Plan Review: Responses to Issues Papers Report	+£1.00 p&p	Non-S	7.00	7.00	7.00	7.00
Local Plan Review: Infill Study	+£1.00 p&p	Non-S	7.00	7.00	7.00	7.00
Local Plan Deposit Version	+£5.00 p&p	Non-S	35.00	35.00	35.00	35.00
Local Plan Sustainability Appraisal	+£2.00 p&p	Non-S	23.00	23.00	23.00	23.00
Local Plan Second Deposit Version	+£10.00 p&p	Non-S	38.00	38.00	38.00	38.00
Local Plan Second Deposit Version: Sustainability Appraisal	+£2.00 p&p	Non-S	21.50	21.50	22.00	22.00
MKLPI Inspector's Part 1 Report – Aug 2004	+£1.00 p&p	Non-S	6.00	6.00	N/A	N/A
MKLPI Inspector's Part 2 Report – Nov 2004	+£6.00 p&p	Non-S	12.50	12.50	N/A	N/A
Proposed Modifications – May 2005	+£5.25 p&p	Non-S	10.00	10.00	N/A	N/A
CD version of Proposed Modifications	+£1.00 p&p	Non-S	2.00	2.00	N/A	N/A
Minerals Local Plan						
Minerals Local Plan Deposit Version	+£5.00 p&p	Non-S	22.00	22.00	22.00	22.00
Minerals Local Plan Second Deposit Version	+£5.00 p&p	Non-S	21.00	21.00	21.00	21.00
Minerals Local Plan Second Deposit Version: CD format	+£0.50 p&p	Non-S	2.00	2.00	2.20	2.20
Minerals Local Plan Inspectors Report	+£1.00 p&p	Non-S	3.50	3.50	N/A	N/A
Studies and Reports						
Milton Keynes Expansion Study - 1996 Update (Llewelyn-Davies)	+£2.00 p&p	Non-S	68.00	68.00	68.00	68.00
Milton Keynes Expansion Study - Final Report (Llewelyn-Davies)	+£3.00 p&p	Non-S	28.00	28.00	28.00	28.00
*Cost to commissioning authorities		Non-S	13.00	13.00	13.50	13.50
Milton Keynes Borough: Retail Strategy Review (Chesterton)	+£2.00 p&p	Non-S	28.00	28.00	29.00	29.00

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Milton Keynes Council: Retail Strategy Review – Stage 2 (CB Hillier Parker) (2-part set: main report and appendices)	+£3.00 p&p	Non-S	114.00	114.00	114.50	114.50
Wildlife Corridors Project Report	+£1.00 p&p	Non-S	5.00	5.00	5.50	5.50
Landscape Character Study		Non-S	34.00	34.00	34.00	34.00
Urban Capacity Study (Entec)	+£7.50 p&p	Non-S	66.00	66.00	66.00	66.00
Housing Needs Study 1999 (Opinion Research Services, University of Wales)		Non-S	12.00	12.00	12.00	12.00
Housing Needs Study: Update (ORS for MKC/EP) (Jan 2003)	+£1.50 p&p	Non-S	7.00	7.00	7.00	7.00
Employment Land Study (Halcrow): Main Report and Appendices	+£3.00 p&p	Non-S	17.50	17.50	17.50	17.50
Retail Strategy Review 2003 (CBRE)	+£3.00 p&p	Non-S	55.00	55.00	55.00	55.00
Developments Frameworks and Briefs						
Newton Longville Planning Brief		Non-S	17.00	17.00	17.00	17.00
The Mill and Willows, Stony Stratford, Constraints Brief		Non-S	17.00	17.00	17.00	17.00
Wavendon Tower Development Brief		Non-S	17.00	17.00	17.00	17.00
Denbigh School Site Brief		Non-S	17.00	17.00	17.00	17.00
Bletchley Park Area Development Framework		Non-S	17.00	17.00	17.00	17.00
NAMPAK Development Brief, Woburn Sands		Non-S	17.00	17.00	Free	Free
Northern Expansion Area Development Framework SPG (available on MKWeb; can be printed on request)	+£2.00 p&p	Non-S	20.50	20.50	N/A	N/A
Oakgrove Millennium Community		Non-S	10.50	10.50	N/A	N/A
Eastern Expansion Area Development Framework SPG	+£2.00 p&p	Non-S	40.00	40.00	N/A	N/A
Western Expansion Area Development Framework	+£2.00 p&p	Non-S	40.00	40.00	N/A	N/A
Other Supplementary Planning Guidance						
CMK Development Framework (EDAW)	+ p&p	Non-S	16.00	16.00	16.50	16.50
• Appendices	+ p&p	Non-S	66.00	66.00	66.00	66.00
• Summary Document		Non-S	Free	Free	Free	Free

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Supplementary Planning Guidance (SPG) on Planning Obligations for CMK	+£1.00 p&p	Non-S	16.00	16.00	16.50	16.50
SPG on Planning Obligations for CMK: Statement of Public Consultation	+£1.00 p&p	Non-S	16.00	16.00	16.50	16.50
SPG on Affordable Housing	+£1.00 p&p	Non-S	16.00	16.00	Free	Free
SPG Development and Flood Risk	+£1.00 p&p	Non-S	16.00	16.00	Free	Free
SPG for Parking Standards		Non-S	Free	Free	N/A	N/A
SPD Planning Obligations for Social Infrastructure	+£1.00 p&p	Non-S	16.00	16.00	N/A	N/A
SPG on Planning Obligations for Education	+£1.00 p&p	Non-S	16.00	16.00	N/A	N/A
SPG on Planning Obligations for Leisure and Recreation	+£1.00 p&p	Non-S	16.00	16.00	N/A	N/A
SPG on Petrol Filling Stations (printed on request)		Non-S	5.00	5.00	N/A	N/A
SPD Stantonbury Park Development Framework	+£2.00 p&p	Non-S	20.00	20.00	N/A	N/A
Transport Documents						
Transport Policies & Programmes 1999-2000 (inc the MK Urban Package)		Non-S	Free	Free	Free	Free
A Sustainable Integrated Transport Strategy for Milton Keynes		Non-S	Free	Free	Free	Free
The Provisional Local Transport Plan 2000-2005 for Milton Keynes		Non-S	Free	Free	Free	Free
The Local Transport Plan 2001/02 – 2005/06		Non-S	38.00	38.00	39.00	39.00
The Local Transport Plan - Annual Progress Reports	+ £5.00 p&p	Non-S	Free	Free	Free	Free
Transport Monitoring Report		Non-S	6.00	6.00	6.00	6.00
Powered Two Wheeler Strategy		Non-S	Free	Free	Free	Free
Walking Strategy		Non-S	Free	Free	Free	Free
Road Traffic Reduction Report		Non-S	Free	Free	N/A	N/A
Conservation Documents						
Conservation Area Character Statement for Emberton, Lavendon, Ravenstone, Newton Blossomville, Stoke Goldington, Clifton Reynes	+£0.50 p&p	Non-S	5.00	5.00	5.50	5.50

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Set of all Conservation Area Maps		Non-S	14.00	14.00	14.00	14.00
N.B. Photocopies of Conservation Area Character Statements	Per Page	Non-S	1.60	1.60	1.65	1.65
Planning Information Leaflets						
Extensions and Alterations		Non-S	Free	Free	Free	Free
Olney Article 4 Direction		Non-S	Free	Free	Free	Free
Parking Standards		Non-S	Free	Free	Free	Free
Protection of Trees on Development Sites		Non-S	Free	Free	Free	Free
Tree Preservation Orders		Non-S	Free	Free	Free	Free
Tree and Shrub Planting on Development Sites		Non-S	Free	Free	Free	Free
Planning Applications - Your Chance to Comment		Non-S	Free	Free	Free	Free
Working from Home		Non-S	Free	Free	Free	Free
Childcare Facilities - Guidelines for Planning Applications		Non-S	Free	Free	Free	Free
A Charter Guide to Development Control		Non-S	Free	Free	Free	Free
Other Documents						
Milton Keynes Population Bulletin 2004-2005	Document on MKWeb	Non-S	Free	Free	Free	Free
Statistical Data Sheets for the Borough of Milton Keynes Grid Squares and Settlements	Document on MKWeb	Non-S	Free	Free	Free	Free
Retail Development Fact Sheet		Non-S	14.00	14.00	N/A	N/A
Ordnance Survey Map Extracts						
Building Notices (1 Plan)		Non-S	15.00	15.00	16.00	16.00
Tree Surgery (1 Plan)		Non-S	15.00	15.00	16.00	16.00
Tree Preservation Orders (4 Plans)		Non-S	31.00	31.00	32.00	32.00
Building Regulations (2 Plans)		Non-S	23.00	23.00	24.50	24.50
Planning Applications (4 Plans)		Non-S	31.00	31.00	32.00	32.00
Listed Buildings Consents (4 Plans)		Non-S	31.00	31.00	32.00	32.00
Planning & Building Control Combined (6 Plans)		Non-S	38.00	38.00	40.00	40.00

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Planning Administration Fees						
Copy of Planning Decision Notice		Non-S	18.00	18.00	18.00	18.00
Copy of Building Regulations Approval		Non-S	18.00	18.00	18.00	18.00
Copy of Tree Preservation Order		Non-S	18.00	18.00	18.00	18.00
Copy of Legal Agreement		Non-S	18.00	18.00	18.00	18.00
Land Charges Fees						
Standard Fee - Domestic		Non-S	185.40	185.40	185.40	185.40
Standard Fee - Commercial		Non-S	216.30	216.30	216.30	216.30
Official Search of whole register - One parcel of land		Non-S	5.15	5.15	5.15	5.15
Official Search of whole register - Additional parcel of land		Non-S	0.72	0.72	0.72	0.72
Part I Enquiries:						
• One parcel of land - domestic		Non-S	180.25	180.25	180.25	180.25
• One parcel of land - commercial		Non-S	211.15	211.15	211.15	211.15
• Additional parcel of land		Non-S	27.09	27.09	27.09	27.09
Part II Enquiries:						
• Each printed enquiry		Non-S	16.48	16.48	16.48	16.48
• Each additional printed enquiry		Non-S	31.93	31.93	31.93	31.93
Personal Search:						
• One parcel of land		Non-S	20.60	20.60	20.60	20.60
• Each additional parcel		Non-S	28.00	28.00	28.00	28.00
Office copy of an entry		Non-S	1.50	1.50	1.50	1.50
Reprint search		Non-S	16.00	16.00	16.00	16.00
Expedition Fee if search is completed within 48 hrs		Non-S	50.00	50.00	50.00	50.00
Local Development Documents						
Statement of Community Involvement – Dec 2006	+p&p	Non-S	20.00	20.00	N/A	N/A
Annual Monitoring Report – Dec 2006	+£2.00 p&p	Non-S	20.00	20.00	N/A	N/A

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Photocopy Charges						
A4 - BW		Non-S	0.30	0.30	N/A	N/A
A3 - BW		Non-S	0.50	0.50	N/A	N/A
A4 - Colour		Non-S	0.50	0.50	N/A	N/A
A3 - Colour		Non-S	0.70	0.70	N/A	N/A
<u>Transport</u>						
Passenger Transport						
Renewal of Senior Citizens Permit (renewed every four years)		S	Free	Free	Free	Free
Senior & Disabled Smartcard fee		S	Free	Free	Free	Free
Junior Smartcard fee		Non-S	Free	Free	Free	Free
Replacement of damaged Smartcard		Non-S	Free	Free	Free	Free
Replacement of lost Junior, Senior and Disabled Smartcards		Non-S	5.00	5.00	5.00	5.00
Concessionary Fare Senior & Disabled before 0930 (Off-peak free)		Non-S	0.35	0.35	0.35	0.35
Junior Trippers (10 journeys)		Non-S	3.50	3.50	3.50	3.50
Junior Cityriders - per week		Non-S	5.00	5.00	5.00	5.00
Junior Cityriders - per month		Non-S	17.50	17.50	17.50	17.50
Junior Joining Fee		Non-S	Free	Free	Free	Free
Junior Photo-Club Card		Non-S	0.30	0.30	0.30	0.30
Junior Permits (where charged)		Non-S	0.20	0.20	0.20	0.20
Community Transport Joining Fee (renewed every three years)		Non-S	Free	Free	5.00	5.00
Community Transport Return Fare		Non-S	1.30*	1.30*	1.30	1.30
Community Transport Single Fare		Non-S	1.00*	1.00*	1.00	1.00
Criminal Records Bureau (CRB) Fee		Non-S	45.00	45.00	44.00	44.00
Minibus Drivers Test		Non-S	41.00	48.18	40.00	47.00

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
* Subject to review						
Car Parking						
Penalty Charge notice (PCN)		Non-S	60.00	60.00	60.00	60.00
• If paid within 14 days		Non-S	30.00	30.00	30.00	30.00
• If not paid within 28 days from notice to owner (charge certificate stage)		Non-S	90.00	90.00	90.00	90.00
Residents Parking Permits¹²						
Stony Stratford - Church Street/Market Square		S	15.00	15.00	15.00	15.00
Stony Stratford - Horsefair Green		S	3.00	3.00	3.00	3.00
Woburn Sands - Vicarage Street		S	3.00	3.00	3.00	3.00
Bletchley - all areas		S	Free	Free	Free	Free
CMK - Resident Permit		Non-S	Free	Free	Free	Free
CMK - Business Permit - annual cost		Non-S	225.00	225.00	225.00	225.00
CMK Pay & Display - std rate tariff	Per Hour	Non-S	0.25	0.25	0.25	0.25
CMK Pay & Display - premium rate tariff	Per Hour	Non-S	1.00	1.00	1.00	1.00
CMK Long Stay & Railway Station (12 Hours fixed tariff @ £5.00)	Per Day	Non-S	5.00	5.00	5.00	5.00
Theatre Car Park	Per Visit	Non-S	1.70	2.00	1.70	2.00
Bridges and Engineering						
Section 38 Charges to Developers	(% of estimated cost of roadworks)	Non-S	6%	6%	N/A	N/A
Section 38 Charges to Developers (additional flat rate fee)		Non-S	600.00	600.00	600.00	600.00
Road Closure: Street Event Licence		Non-S	1150.00	1150.00	1118.00	1118.00

¹² CMK Agreement with City Centre Alliance. No proposed increase at present. Any change would need amendment to Traffic Regulation Orders.

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Highways						
Skip Licence (First 2 weeks)		Non-S	12.85	12.85	12.50	12.50
Skip Licence (Subsequent 2 weeks)		Non-S	16.00	16.00	15.50	15.50
Scaffold Licence - Simple		Non-S	125.00	125.00	121.50	121.50
Scaffold Licence - Complex		Non-S	295.00	295.00	286.50	286.50
Planting Licence		Non-S	45.00	45.00	44.00	44.00
Vehicle Crossing Supervision		Non-S	206.00	206.00	200.00	200.00
Materials deposited on the highway		Non-S	27.00	27.00	26.50	26.50
Tables & Chairs outside eating establishments - CMK	Per Table per Annum	Non-S	106.00	106.00	103.00	103.00
Tables & Chairs outside eating establishments - rest of Borough	Per Table per Annum	Non-S	53.00	53.00	51.50	51.50
Officer Time						
Chargeable work carried out not defined elsewhere.	Per Hour, or part thereof	Non-S	70.00	70.00	70.00	70.00
Registrar						
First Birth or Death Certificate		S	3.50	3.50	3.50	3.50
Additional Standard Certificates		S	7.00	7.00	7.00	7.00
Short Birth Certificate		S	5.50	5.50	5.50	5.50
Notice to enter marriage from 1 January 2001	Per Person	S	30.00	30.00	30.00	30.00
Marriage at Register Office		S	40.00	40.00	40.00	40.00
Marriage at Licensed Venue (weekday)		Non-S	250.00	250.00	245.00	245.00
Marriage at Licensed Venue (Saturday)		Non-S	390.00	390.00	380.00	380.00
Marriage at Licensed Venue (Sunday)		Non-S	425.00	425.00	410.00	410.00
Licensing of Venue for Marriage (1 room) (3 year licence)		Non-S	1100.00	1100.00	1050.00	1050.00
Each Additional Room		Non-S	No charge	No charge	105.00	105.00

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
<u>Waste Management</u>						
Cesspool Charges (New Contract):						
• Basic Charge (Up to 1000 gallon disposal, 10 working day response)		Non-S	118.00	118.00	115.00	115.00
• Basic Charge (Up to 1000 gallon disposal, 48 hour response)		Non-S	128.75	128.75	125.00	125.00
Additional Charges:						
• Tanker and Driver (per hour or part thereof)		Non-S	67.00	67.00	65.00	65.00
• Extra Hose (per 3m length)		Non-S	12.00	12.00	12.00	12.00
<u>Refuse Collection</u>						
Refuse Sacks	Per Sack	Non-S	0.05	0.06	0.05	0.06
Special Collections - domestic waste		Non-S	10.00	10.00	10.00	10.00
<u>Officer Time</u>						
Chargeable work carried out not defined elsewhere.	Per Hour, or part thereof	Non-S	72.00	84.60	70.00	82.25
<u>Taxi Licensing</u>						
Licences - Hackney Carriages						
Hackney Carriage Drivers Licence - initial	3 years	Non-S	180.00	180.00	175.00	175.00
Hackney Carriage Drivers Licence - renewal	3 years	Non-S	90.00	90.00	88.00	88.00
Private Hire Operators Licence	Per Annum	Non-S	267.00	267.00	260.00	260.00
Private Hire Operators Licence (all vehicles adapted to carry wheelchairs)	Per Annum	Non-S	133.00	133.00	130.00	130.00
Private Hire Drivers Licence - initial	3 years	Non-S	132.00	132.00	129.00	129.00
Private Hire Drivers Licence - renewal	3 years	Non-S	90.00	90.00	88.00	88.00
Combined Drivers Licence - initial	3 years	Non-S	180.00	180.00	175.00	175.00
Combined Drivers Licence - renewal	3 years	Non-S	108.00	108.00	105.00	105.00

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Private Hire Vehicle (inclusive of MOGO ¹³ Plate)		Non-S	150.00	150.00	146.00	146.00
Hackney Carriage Vehicle (inclusive of 2 x MOGO plates)		Non-S	169.00	169.00	164.00	164.00
Induction (inclusive of knowledge test)		Non-S	339.00	339.00	339.00	339.00
Knowledge Test fee retake		Non-S	113.00	113.00	113.00	113.00
Test to Lift Police prohibition		Non-S	60.00	60.00	59.00	59.00
Transfer of Licence Plate:						
• New Vehicle		Non-S	Cost of MOGO Plate & Bracket		Cost of MOGO Plate & Bracket	
• Over 3 years old and London style H/C over 5 years		Non-S	90.00	90.00	88.00	88.00
• Under 3 years old and London style H/C under 5 years		Non-S	40.00	40.00	40.00	40.00
Transfer of Ownership		Non-S	40.00	40.00	40.00	40.00
Replacement Vehicle - Licence and window disc		Non-S	30.00	30.00	30.00	30.00
Medical Charge		Non-S	45.00	45.00	45.00	45.00
Criminal Records Bureau Charge - initial		Non-S	45.00	45.00	44.00	44.00
Replacement of Plate		Non-S	21.00	21.00	21.00	21.00
Replacement of Bracket		Non-S	30.00	30.00	29.00	29.00
Replacement of Drivers Badge		Non-S	28.00	28.00	28.00	28.00
Replacement Drivers Licence		Non-S	28.00	28.00	28.00	28.00
Hackney Carriage Window Pouch		Non-S	3.00	3.00	3.00	3.00
MOGO Bracket		Non-S	15.00	15.00	15.00	15.00
Vehicle Retest Fee (after 7 days)		Non-S	87.00	87.00	87.00	87.00
Non-attendance at Synergy for vehicle test		Non-S	40.00	40.00	40.00	40.00
Provision of information from files		Non-S	120.00	120.00	116.00	116.00
Fitting of bracket at Synergy		Non-S	6.00	6.00	6.00	6.00
Returned cheque fee		Non-S	35.00	35.00	35.00	35.00

¹³ MOGO is a registered trade name

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
<u>Street Lighting</u>						
Design of Scheme		Non-S	200.00	200.00	200.00	200.00
Approval of Scheme		Non-S	100.00	100.00	100.00	100.00
<u>Development and Design</u>						
<u>Landscape & Countryside</u>						
High Hedges		Non-S	430.00	430.00	210.00	210.00
<u>Bury Field Common</u>						
Horse Riding Permit - (Non Commercial)	Per Horse	Non-S	32.06	32.06	31.31	31.31
Horse Riding Permit - (Commercial)	Per Horse	Non-S	64.24	64.24	62.73	62.73

Fees and Charges

NEIGHBOURHOOD SERVICES – GENERAL FUND

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Adult Social Care						
Residential & Nursing Home	Fees are financially assessed under Department of Health Charging for Residential Care Guidance (CRAG).	S	N/A	N/A	N/A	N/A
Community Care						
Home Care/Day Care/Direct Payments are financially assessed under the Council's Fairer Charging Policy. The maximum contribution is limited to £230 per week.						
Home Care	Per Hour	Non-S	13.00	13.00	12.00	12.00
Day Care	Per Day	Non-S	13.00	13.00	12.00	12.00
Direct Payments (Home Care)	Per Hour	Non-S	13.00	13.00	12.00	12.00
Direct Payments (Day Care)	Per Day	Non-S	13.00	13.00	12.00	12.00
Direct Payments (Personal Assistant)	Per Hour	Non-S	9.91	9.91	9.53	9.53
Standard Rate Charges						
Meals	Per Meal	Non-S	3.50	3.50	3.40	3.40
Laundry	Per Load	Non-S	4.70	4.70	4.60	4.60
Learning Disability Travel	Per Day	Non-S	2.20	2.20	2.10	2.10
Disabled Parking Blue Badges	Administration Fee	Non-S	2.00	2.00	2.00	2.00
Supporting People						
Supporting People clients are financially assessed under the Council's Fairer Charging Policy for housing related support services.						
Community Alarm - Sheltered Alarm	Per Week	Non-S	2.50	2.50	2.39	2.39
Community Alarm - Non Sheltered Alarm	Per Week	Non-S	2.50	2.50	2.50	2.50
Community Alarm - Visiting Warden	Per Week	Non-S	1.35	1.35	1.35	1.35
Sheltered Housing - Resident Warden	Per Household Per Week	Non-S	14.66	14.66	14.66	14.66

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Sheltered Housing - Non Resident Warden	Per Household Per Week	Non-S	11.88	11.88	11.88	11.88
<u>Housing General Fund</u>						
Homelessness						
Emergency Bed & Breakfast Accommodation. This charge is to cover services not eligible for housing benefit e.g. Lighting, laundry.						
Emergency Bed & Breakfast Accommodation for families/individuals where the applicant is over 25 yrs.	Per Week	Non-S	10.00	10.00	10.00	10.00
Emergency Bed & Breakfast Accommodation for families/individuals where the applicant is under 25 yrs.	Per Week	Non-S	5.00	5.00	5.00	5.00
Community Alarm						
Sheltered Alarm	Per Week	Non-S	2.50	2.50	2.50	2.50
Non Sheltered Alarm - non - VATable	Per Week	Non-S	2.50	2.50	2.50	2.50
Non Sheltered Alarm – VATable	Per Week	Non-S	2.50	2.94	2.50	2.94
Visiting Warden Alarm – non -VATable	Per Week	Non-S	1.35	1.35	1.35	1.35
Visiting Warden Alarm –VATable	Per Week	Non-S	1.35	1.59	1.35	1.59
Sheltered Housing						
Resident Warden	Per Week	Non-S	14.66	14.66	14.66	14.66
Non Resident Warden	Per Week	Non-S	11.88	11.88	11.88	11.88
Private Sector Housing						
Statutory Licence Scheme						
Houses Of Multiple Occupancy		S	885.00	885.00	N/A	N/A

Fees and Charges

CHIEF EXECUTIVE'S OFFICE

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Chief Executives Office						
Sale of Agenda and Minutes						
Council	Annual Subscription	S	170.00	170.00	165.00	165.00
Cabinet	Annual Subscription	S	320.00	320.00	310.00	310.00
Development Control Committee	Annual Subscription	S	365.00	365.00	355.00	355.00
All Other Agenda and Minutes	Annual Subscription	S	80.00	80.00	77.00	77.00
Development Control Committee	Charge Per Meeting Agenda	S	27.00	27.00	26.00	26.00
Agenda - Other	Charge Per Meeting Agenda	S	16.00	16.00	15.50	15.50
Minutes	Per Meeting	S	2.00	2.00	2.00	2.00
Copy Charges	Per Sheet	S	1.00	1.00	1.00	1.00
Court Costs Charged to Local Taxation Defaulters						
Council Tax	Fees set with permission of the court	S	53.80	53.80	52.50	52.50
Non Domestic Rates	Fees set with permission of the court	S	73.20	73.20	71.40	71.40
Registration of Electors	Per Confirmation of residence letter	S	25.00	25.00	25.00	25.00
Sale of Registers	Plus £1.50 per 1000 entries	S	20.00	20.00	20.00	20.00
Sale of Registers	Plus £5.00 per 1000 entries	S	10.00	10.00	10.00	10.00
Legal Advice Charges – Principal (equiv. to at least 8 yrs relevant post qualification/call)	Per Hour - dependant on type of advice	Non-S	165.00	193.87	165.00	193.87
Legal Advice Charges – Senior (equiv. to at least 4 yrs relevant post-qualification/call)	Per Hour - dependant on type of advice	Non-S	145.00	170.37	145.00	170.37
Legal Advice Charges – Assistant (other solicitors, barristers, legal executives or fee earners of equivalent experience)	Per Hour - dependant on type of advice	Non-S	125.00	146.88	125.00	146.88

Fees and Charges

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT	Value Incl. VAT	Value Excl. VAT	Value Incl. VAT
			£	£	£	£
Legal Advice Charges – (trainee solicitors/pupil barristers, paralegals or fee earners of equivalent experience)	Per Hour - dependant on type of advice	Non-S	90.00	105.75	90.00	105.75
Legal Case Bundles	Per Sheet	Both	0.20	0.20	0.20	0.20

Fees and Charges

NEIGHBOURHOOD SERVICES – HOUSING REVENUE ACCOUNT

Activity/Item	Basis	S/Non-S	2007/08		2006/07	
			Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
<u>HRA – Fees and Charges</u>						
Garage Rents - non-VATable	Per Week	Non-S	9.07	9.07	8.94	8.94
Garage Rents - VATable	Per Week	Non-S	9.07	10.66	8.94	10.50
Carport Rents - non-VATable	Per Week	Non-S	1.79	1.79	1.77	1.77
Carport Rents - VATable	Per Week	Non-S	1.79	2.10	1.77	2.08
Mellish Court Concierge Charge - Tenants	Per Week	Non-S	5.15	5.15	5.15	5.15
Hostels (Per Adult)	Per Night	Non-S	11.58	11.58	11.26	11.26
Hostels (Per Child)	Per Night	Non-S	6.32	6.32	6.14	6.14
Average 3 Bedroom House	Per Week	Non-S	72.68	72.68	70.66	70.66
Land Purchase Enquiries	Per Enquiry	Non-S	250.00	250.00	250.00	250.00
Shared Ownership Retrospective Consent to Alterations	Per Enquiry	Non-S	80.00	80.00	80.00	80.00
Vehicular Access Licence	Admin charge (Plus variable annual fee - approx £50 P.A.)	Non-S	100.00	100.00	80.00	80.00
Leasehold Solicitor's Enquiries (remortgage or resale)	Per Enquiry	Non-S	30.00	30.00	30.00	30.00
Leasehold Solicitor's Enquiries	Per Sublet	Non-S	10.00	10.00	10.00	10.00
Shared Ownership Enquiries (remortgage only)	Per Enquiry	Non-S	30.00	30.00	30.00	30.00
Security Key Purchase	Per Key	Non-S	6.00	6.00	6.00	6.00

Fees and Charges

LICENSING ACT 2003- STAT FEES CURRENTLY UNDER REVIEW BY THE GOVERNMENT

Fees for the processing of applications are set centrally by Government and are not controlled by Milton Keynes Council.

The following information is a summary and applicants are advised to consult the actual regulations, namely The Licensing Act 2003 (Transitional conversions fees) Order 2005 (SI 80 2005) and The Licensing Act 2003 (Fees) Regulations 2005 (SI 79 2005) for a full explanation of definitions, exemptions etc. before calculating the fee due.

Major application fees are on a sliding scale based on the non-domestic rateable value (NDRV) of the premise concerned, whilst minor applications have set fees.

FEES FOR APPLICATIONS FOR PREMISES LICENCES, CLUB PREMISES CERTIFICATES, VARIATIONS, CONVERSION OF EXISTING LICENCES AND CONVERSION/VARIATIONS

NB No fee is payable if the application is for a community hall/church hall or similar, school or college **AND** the application is for the provision of regulated entertainment only. (To qualify for the fee exemption in schools and colleges the regulated entertainment must be carried out by the school or college for and on behalf of the school/college.)

Find out the Non Domestic Rateable Value (NDRV) for your premises. You can search the web for your valuation at www.voa.gov.uk or telephone 0845 6021507/01908 253742. Please note that where the premises forms part of a hereditament or comprises two or more hereditaments you should use the hereditament with the highest rateable value.

Determine which band your NDRV places your premises in from **Table A**.

NB if your premises do not have a NDRV then the premises are in Band A except if the premises are in the course of construction in which case the premises shall be in Band C.

Table A

Band	A	B	C	D	E
NDRV 2006/07	£0 - £4,300	£4,301 - £33,000	£33,001 - £87,000	£87,001 - £125,000	£125,001 +
NDRV 2005/06	£0 - £4,300	£4,301 - £33,000	£33,001 - £87,000	£87,001 - £125,000	£125,001 +

For applications for premises licences where the premises are used exclusively or primarily for the supply of alcohol for consumption on the premises, determine the application fee from **Table B** below based on your band. For all other premises and applications for club premises certificates use **Table C**.

Table B

Band	A	B	C	D	E
Fee 2006/07	£100	£190	£315	£900	£1,905
Fee 2005/06	£100	£190	£315	£900	£1,905

Table C

Band	A	B	C	D	E
Fee 2006/07	£100	£190	£315	£450	£635
Fee 2005/06	£100	£190	£315	£450	£635

Fees and Charges

If you are applying for a variation to a premises licence at the same as a transitional 'grandfather rights' application **AND** the application concerns the sale of alcohol for consumption on the premises then add the fee in **Table D**. **NB this additional fee does not apply to applications for variations to club premises certificates made at the same time as a transitional application for a club premises certificate.** For variation applications at any other time the fees will be as in Tables B, C & E.

Table D

Band	A	B	C	D	E
Fee 2006/07	£20	£60	£80	£100	£120
Fee 2005/06	£20	£60	£80	£100	£120

If your capacity is over 5,000 then you need to add an additional fee from the table below **UNLESS** the premises is a building, adapted for the purpose etc. (See Para 4(5) of SI 79 or SI 80 2005 for complete definition of exemptions.)

Table E

Capacity	Additional Fee 2006/07	Additional Fee 2005/06
5,000 - 9,999	£1,000	£1,000
10,000 - 14,999	£2,000	£2,000
15,000 - 19,999	£4,000	£4,000
20,000 - 29,999	£8,000	£8,000
30,000 - 39,999	£16,000	£16,000
40,000 - 49,999	£24,000	£24,000
50,000 - 59,999	£32,000	£32,000
60,000 - 69,999	£40,000	£40,000
70,000 - 79,999	£48,000	£48,000
80,000 - 89,999	£56,000	£56,000
90,000 +	£64,000	£64,000

Annual Fee For Holders of Premises Licences/Club Premises Certificates

The annual fee becomes due on the anniversary of the date of grant of the premises licence/club premises certificate.

NB No annual fee is payable if the application is for a community hall/church hall or similar, school or college **AND** the application is for the provision of regulated entertainment only. (To qualify for the fee exemption in schools and colleges the regulated entertainment must be carried out by the school or college for and on behalf of the school/college.)

Determine which band your NDRV places your premises in from **Table A**.

For premises with premises licences and used exclusively or primarily for the supply of alcohol for consumption on the premises find the annual fee from **Table F** below based on your band. For all other premises and premises with club premises certificates use **Table G**.

Fees and Charges

Table F

Band	A	B	C	D	E
Fee 2006/07	£70	£180	£295	£640	£1,050
Fee 2005/06	£70	£180	£295	£640	£1,050

Table G

Band	A	B	C	D	E
Fee 2006/07	£70	£180	£295	£320	£350
Fee 2005/06	£70	£180	£295	£320	£350

If your capacity is over 5,000 then you need to add the additional fee from **Table H** below **UNLESS** the premises is a building, adapted for the purpose etc. (See Para 4(5) of SI 79 for complete definition of exemptions.)

Table H

Capacity	Additional Fee 2006/07	Additional Fee 2005/06
5,000 - 9,999	£500	£500
10,000 - 14,999	£1,000	£1,000
15,000 - 19,999	£2,000	£2,000
20,000 - 29,999	£4,000	£4,000
30,000 - 39,999	£8,000	£8,000
40,000 - 49,999	£12,000	£12,000
50,000 - 59,999	£16,000	£16,000
60,000 - 69,999	£20,000	£20,000
70,000 - 79,999	£24,000	£24,000
80,000 - 89,999	£28,000	£28,000
90,000 +	£32,000	£32,000

Fees and Charges

OTHER FEES

Activity/Item	S/Non-S	2007/08		2006/07	
		Value Excl. VAT £	Value Incl. VAT £	Value Excl. VAT £	Value Incl. VAT £
Personal Licence					
Application for Personal Licence	S	37.00	37.00	37.00	37.00
Application for Copy of Personal Licence on theft, loss etc.	S	10.50	10.50	10.50	10.50
Notification of Change of Name or Address (holder of personal licence)	S	10.50	10.50	10.50	10.50
Premises Licence					
Application for Copy of Premise Licence or Summary on theft, loss etc.	S	10.50	10.50	10.50	10.50
Notification of Change of Name or Address (holder of premises licence)	S	10.50	10.50	10.50	10.50
Application to Vary Specified Individual as Premises Supervisor	S	23.00	23.00	23.00	23.00
Application to Transfer Premises Licence	S	23.00	23.00	23.00	23.00
Interim Authority Notice	S	23.00	23.00	23.00	23.00
Application for Making of Provisional Statement	S	315.00	315.00	315.00	315.00
Club Premises Certificate					
Application for Copy of Club Premise Certificate or Summary on theft, loss etc.	S	10.50	10.50	10.50	10.50
Notification of Change of Name or Alteration of Club Rules	S	10.50	10.50	10.50	10.50
Change of Relevant Registered Address of Club	S	10.50	10.50	10.50	10.50
TEN					
Temporary Event Notice	S	21.00	21.00	21.00	21.00
Application for Copy of Notice on theft, loss etc.	S	10.50	10.50	10.50	10.50
Other					
Supply of Copies of Information Contained in Register	S	TBC	TBC	TBC	TBC
Notice of Interest in Premises	S	21.00	21.00	21.00	21.00
Please note: The charges for 2007/08 may change to due to a government review of the Licensing Act 2003					